

The Youth Voice Award

**The Award for Local
Youth Representatives**

Log Book



ASDAN
Registered Centre



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Personal Profile

Full Name

Cut out and stick a
photo of yourself here
(optional)

Name of Organisation

Role

Telephone (Day)

Telephone (Mobile)

Email Address

Date of Birth

By providing your details above you agree that you may be contacted by the British Youth Council, The Co-operative or its partners to take part in media work relating to the Youth Voice Award. All communication will be administered through the contact named below. Full consent details are outlined at the back of this log book.

My Contact

Please enter the details below of your main point of contact at the council who is responsible for the administration of the Youth Voice Award.

This should be the first person you contact should you have any questions or queries about the award.

Name

Position

Telephone

Email Address

Introduction from The Co-operative

Welcome to The Youth Voice Award, the first nationally accredited award that recognises the hard work that you, and others like you, do every day across the UK. Whether you're representing young people as part of your youth council, school council, children in care council, young mayor scheme or as a youth parliamentarian, this is the only award designed to recognise and accredit the work you do in your local community.

The Co-operative is delighted to support The Youth Voice Award, developed by the British Youth Council and accredited by ASDAN, and pleased to fund 200 young people through the scheme to gain the rightful national recognition they deserve.

Since 1844, The Co-operative has had a clear purpose beyond profit. In 2011, our Inspiring Young People community programme will directly benefit over 250,000 young people across the UK and help them change their world through active citizenship. We want to help bring about a cultural shift in the all too often negative way that young people are viewed and treated in this country. We believe that shift can only begin to happen when young people are recognised for the contribution they make in their community. The Youth Voice Award acknowledges and celebrates this contribution.

Finally, we hope you enjoy completing The Youth Voice Award and wish you every success.

<http://www.co-operative.coop/join-the-revolution/our-plan/Young-People/Young-citizens/>

The Youth Voice Award was developed in partnership, and with a generous support from the Co-operative as part of their Inspiring Young People community programme.

Kate Daley

Campaigns Manager

The co-operative

Award Information

What is the award?

- The Youth Voice Award has been designed to recognise and accredit the work that you undertake as a young representative.

Who can take part?

- The Youth Voice Award is an award for any young person that is involved in representing other young people for example through local youth councils, school councils, children in care councils, young mayor schemes and youth parliamentarians.

Why take part in the award?

- This award will recognise the hard work that you already do representing other young people within your community.
- Many young people feel that they are not recognised for the hard work that they do, and the time that they give up to represent other young people. This award will recognise and accredit your commitment.
- It is a great opportunity to challenge and overturn the negative media stereotypes surrounding young people by promoting the positive activities you are involved in.
- The award will help you recognise the different skills that you use and develop within your role.
- The award will challenge you to try something new and come up with some really creative, fresh and new ideas.

Do I have any responsibilities?

- You must commit to completing at least 10 hours of activities, no individual activity can count for more than two hours. This is to ensure that there is a variety of activities within your log book and that lots of different skills are being used.
- You may want to meet with a worker or group leader to discuss the different activities that you want to log. This may be done as a one-to-one meeting or with a group.
- You must supply the contact details of someone to be contacted in case of emergency.
- You must ensure you complete the whole log book before submitting it for moderation. Make sure you ask for help if you need assistance filling it in.

Do I get a certificate?

- On successful completion of the award, you will receive an ASDAN accredited certificate which you can add to your record of achievement as proof of this valuable experience.



Log Book

This log book has been designed to assist you during the award, as a place to keep useful information, help plan and evaluate your activities and ultimately, act as a record of your participation which you can add to your record of achievement.

Throughout the award you will need to add information to the log book which will help you keep a track of what you have achieved and what your next steps will be.

We recommend that you complete the log book after each activity, rather than leaving it all to the end, this way, everything will be fresh in your mind. REMEMBER, you can ask for help completing the log book if you get stuck or need some assistance.

Award Activities

Below are just a handful of suggested activities that you might want to consider as part of the Youth Voice Award. This is by no means an exhaustive list, so make the award personal to you and make sure you challenge yourself as part of it.

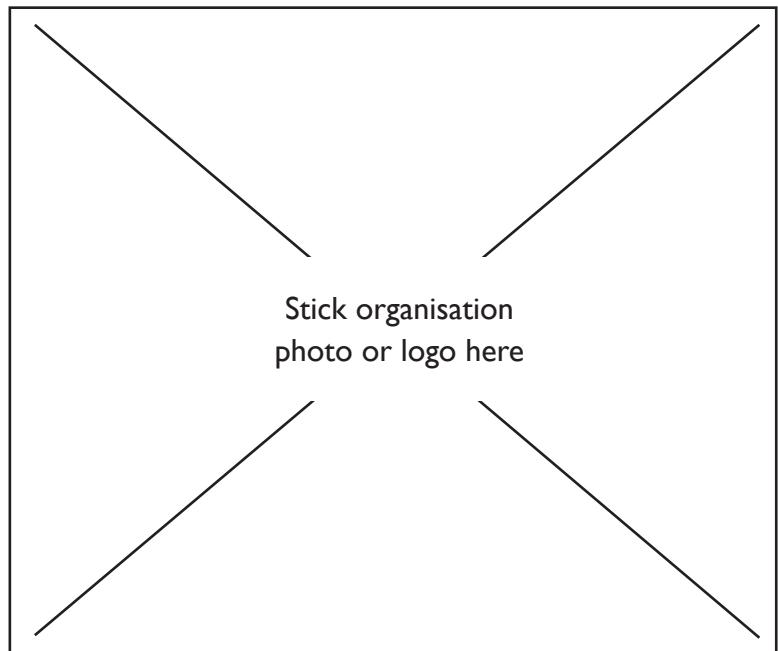
We're looking for new and interesting ideas; you are the voice of young people, the future of tomorrow, so 'think outside of the box' and challenge yourself to some new ideas.

If you need further assistance, speak with your support worker.

REMEMBER.....With all the activities that you do, you need to think about how you are representing other young people.

Activity	Brief Description of Activity
Lobby a local decision maker	Meet with a local decision maker such as your local councillor MP or MEP to discuss issues that concern you and the other young people you represent.
Inspect a local service	Inspect a local public service such as a Connexions Centre or Library and provide a report on your findings.
Hold a youth surgery	Invite young people hat you represent to visit you in a 'youth surgery' to find out what concerns them in their local area etc.
Attend scrutiny meetings	Take an active role in local authority scrutiny meetings ensuring the voice of young people is heard.
Organise and facilitate a consultation activity such as a questionnaire	Consult with other young people about issues within your local area.
Apply for funding	When putting together a funding bid, think about how you represent other young people within the bid.
'Youth Proof' documents	Ensure that documents that are used and accessed by young people are 'youth friendly' and accessible.
Take an active role in a youth council meeting.	Represent the views of other young people at youth council meeting.
Participate in an exchange with another youth council or organisation similar to yours.	Represent you organisation during an exchange visit with another organisation similar to yours.
Attend a demonstration, march or rally	Take part in a peaceful, safe and legal demonstration march or rally on a cause that is relevant to your organisation and the young people you represent.
Take part in a media interview	Take part in an interview in the local\national press or TV as a representative of young people within your local area.
Attend a training session	Participate in a training session to learn and\or develop new skills that will assist you to represent other young people.

About my organisation



Organisation name

Organisation website

Organisation phone number(s)

Organisation email address

Postal address

Principle staff contact

Approximate number of young people involved

Brief description of the organisation

Representation and Me

The Youth Voice Award is a chance for you to share the views and ideas of young people you represent. It is important to remember that as a representative, it's not only your view that needs to be heard, but that of the other young people you represent too. Below are a few things you might want to think about before embarking on the Youth Voice Award.

Complete this section before you begin your award.

A representative that has most inspired me

What skills make a good representative

Positions and jobs that I most associate with representation

Representation experiences I have had

What I would like to learn most from the Youth Voice Award

Following the award I hope to

What skills I hope to develop

Time Log

To complete the Award, you will need to spend a minimum of 10 hours on your activities, no individual activity can count for more than two hours, this is to ensure that there is a variety of activities within your log book and that lots of different skills are being used. Please record below how your hours have been spent.

Hours	Activities A description of what you did, where it took place and who at-
Example	Attended a local authority planning meeting. At the meeting I represented the views of other young people by telling councillors and council staff what we thought about facilities for young people within the local area.
1	
2	
3	

4

5

6

7

8

9

10

Activity Pages

The following pages are to be completed after each activity. To make it easier, each page has been broken down into clear sections to help you to reflect on how you have been representing the views of other young people.

An example of an activity page has been completed to give you an idea of what to expect. Remember, if you need assistance, you can ask for help completing the log book.

Activity

Describe what you have done:

Number of hours:

Did you consult with other young people beforehand, if so, how?

How will this activity benefit others that you represent?

How will you share what you have done with others young people you represent?

What are you going to do as a result of this activity?

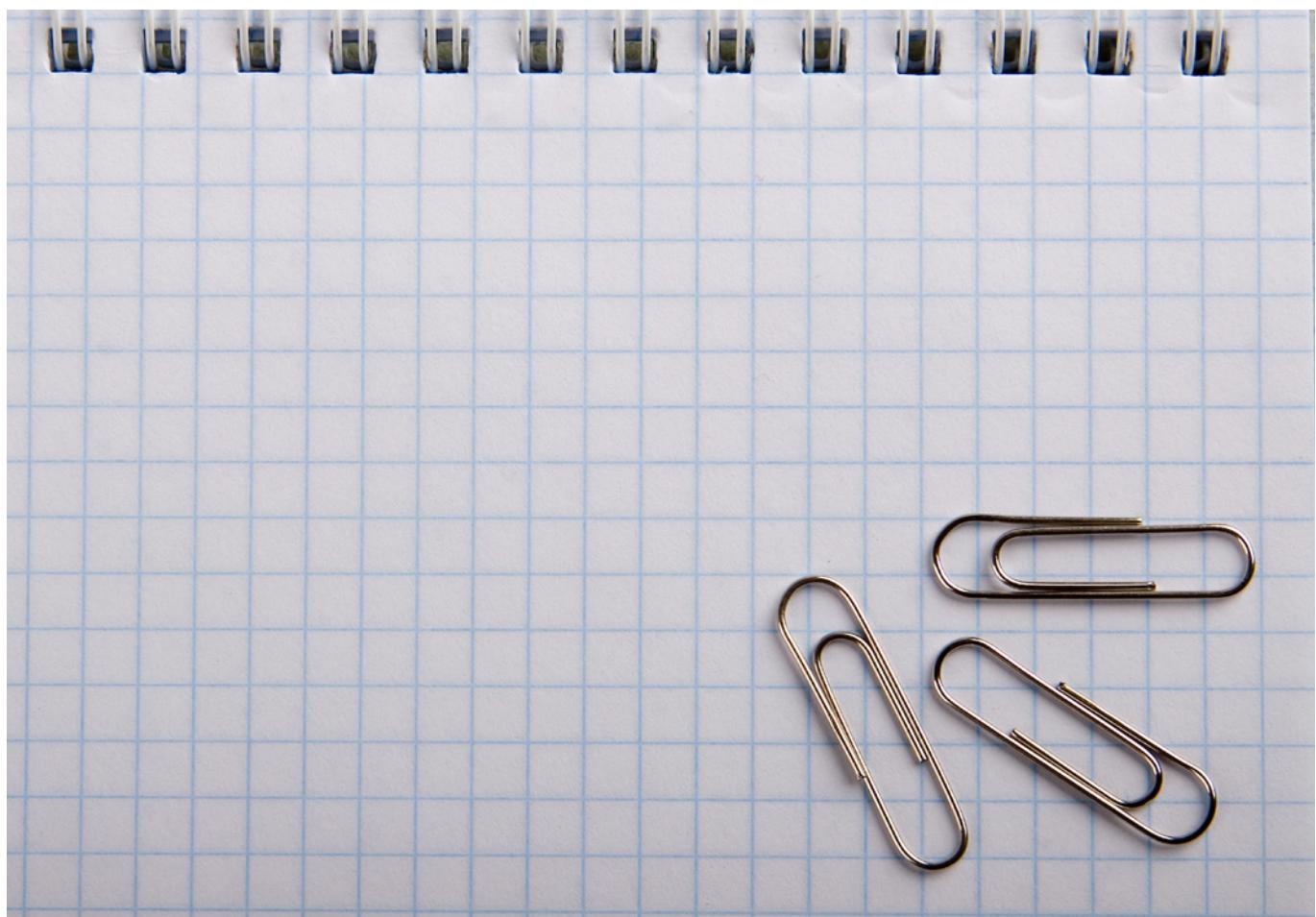
What part of this activity did you most enjoy?

Is there any part of the activity that you would like to have changed?

What skills do you think you used during this activity?

What skills would you like to develop further as a result of this activity?

Use this space for photos or clippings that you wish to stick in your log book.



Agreed by a worker (signature):

Date:

I enjoyed this activity (please circle) ☺ ☻ ☹ I felt I learnt a lot from this activity ☺ ☻ ☹

I want to explore this activity further ☺ ☻ ☹ I want further information ☺ ☻ ☹

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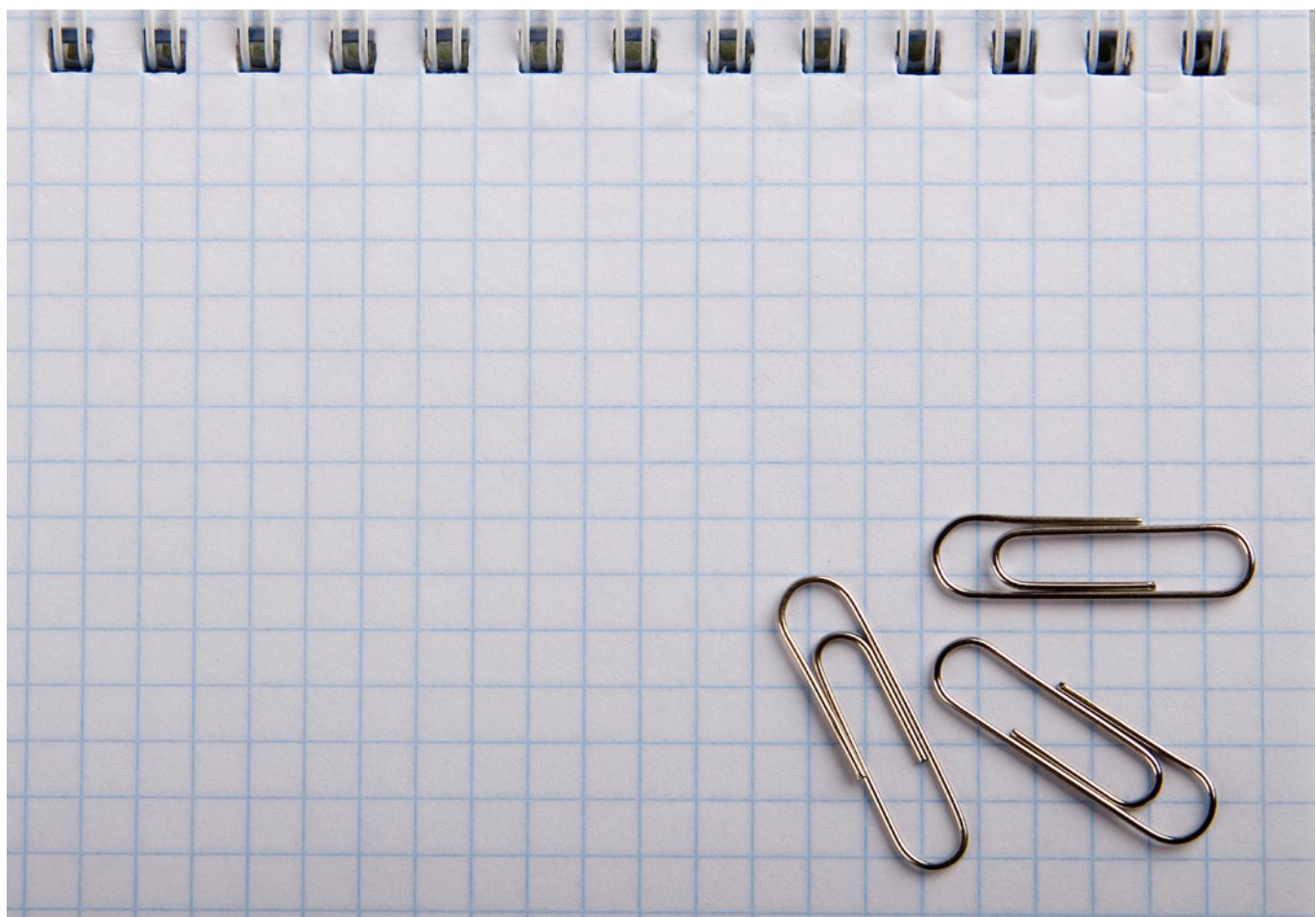
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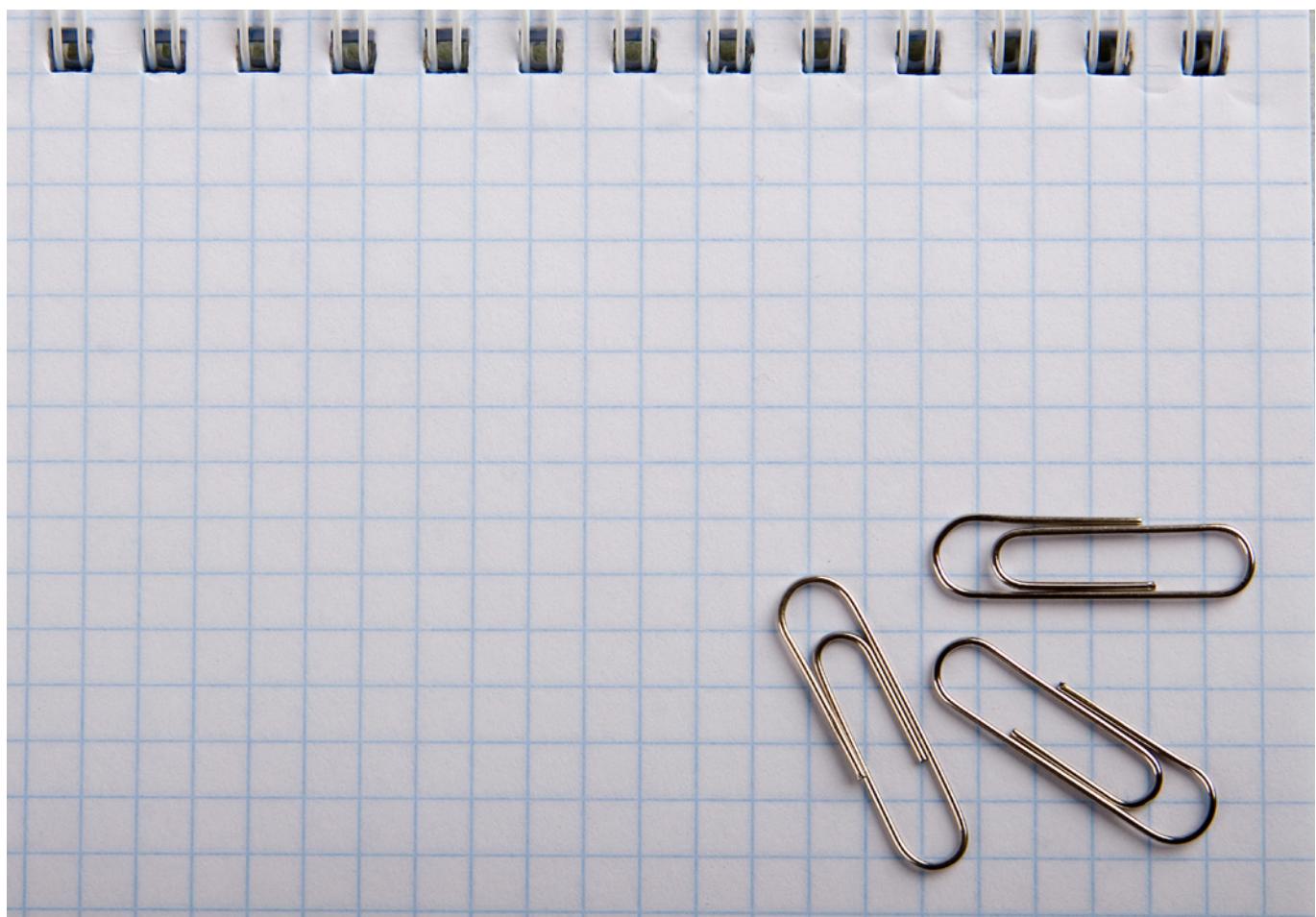
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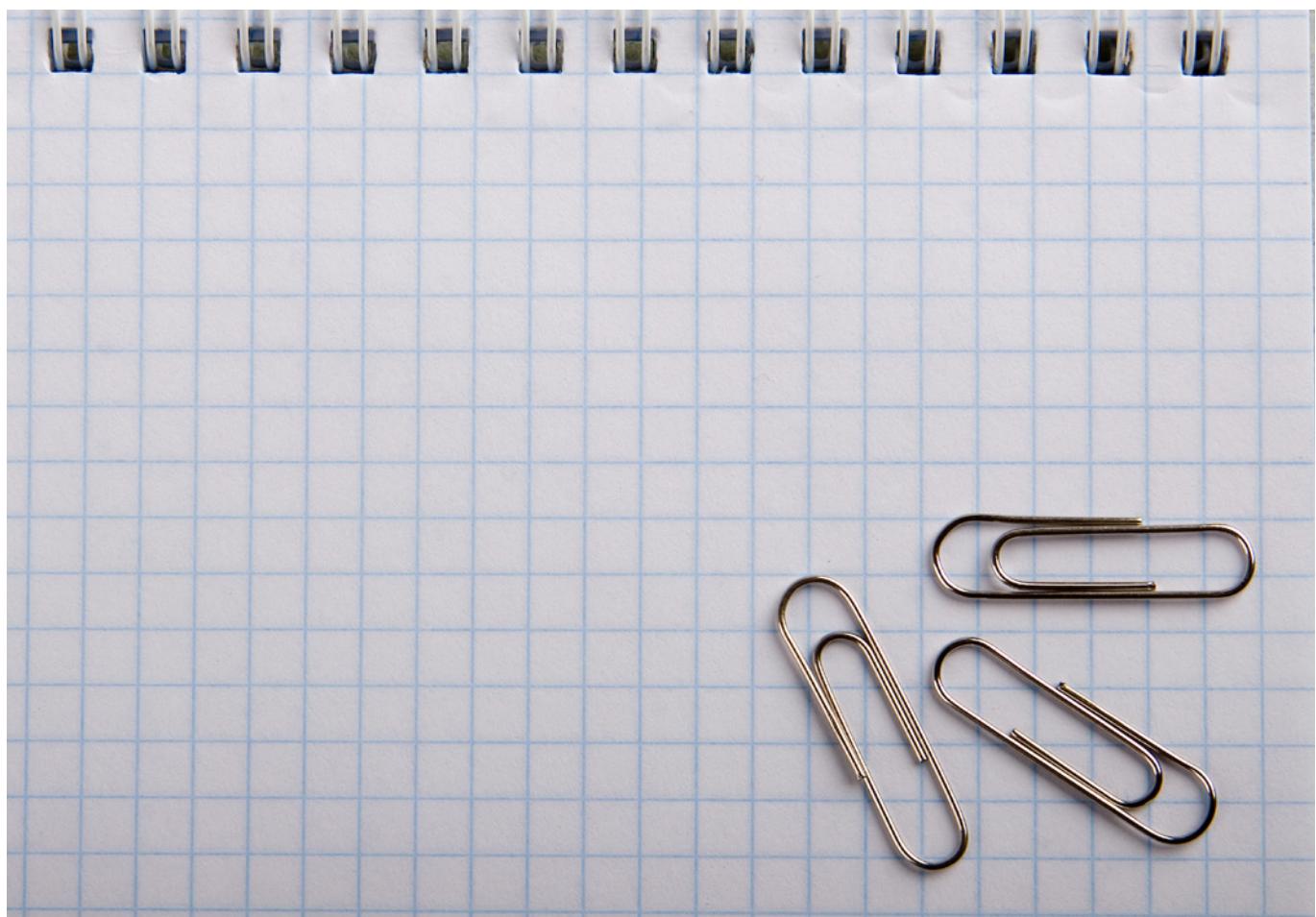
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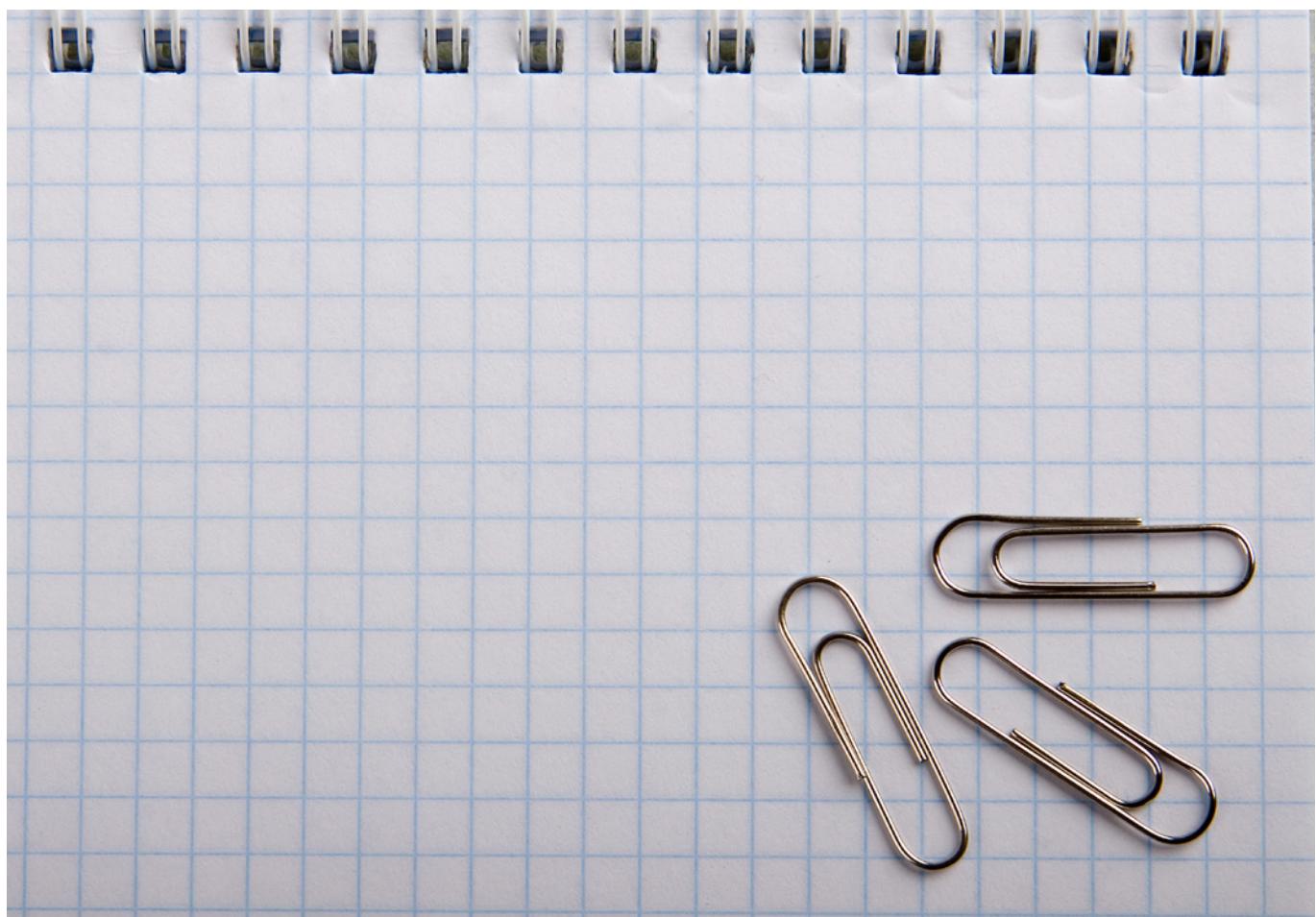
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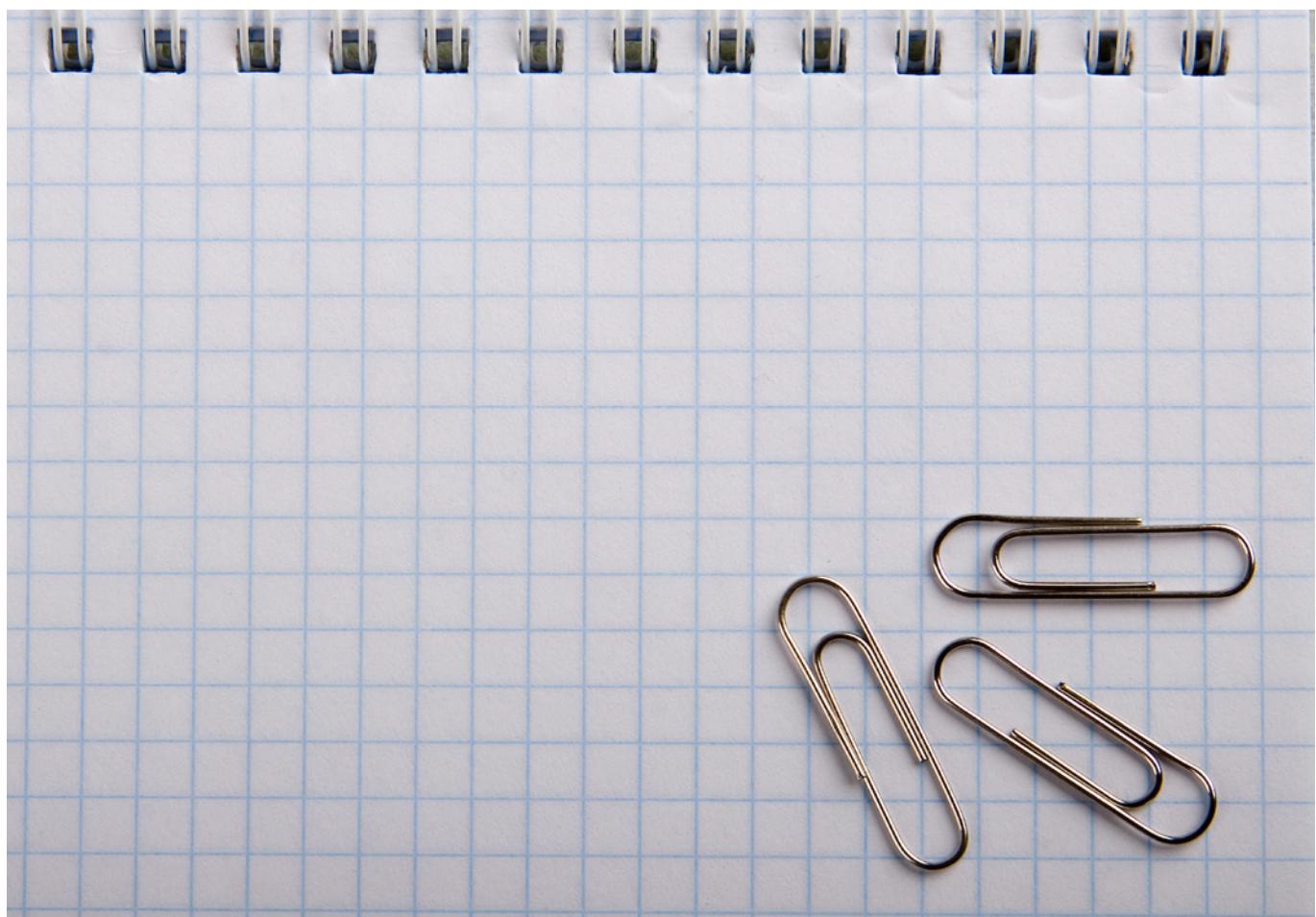
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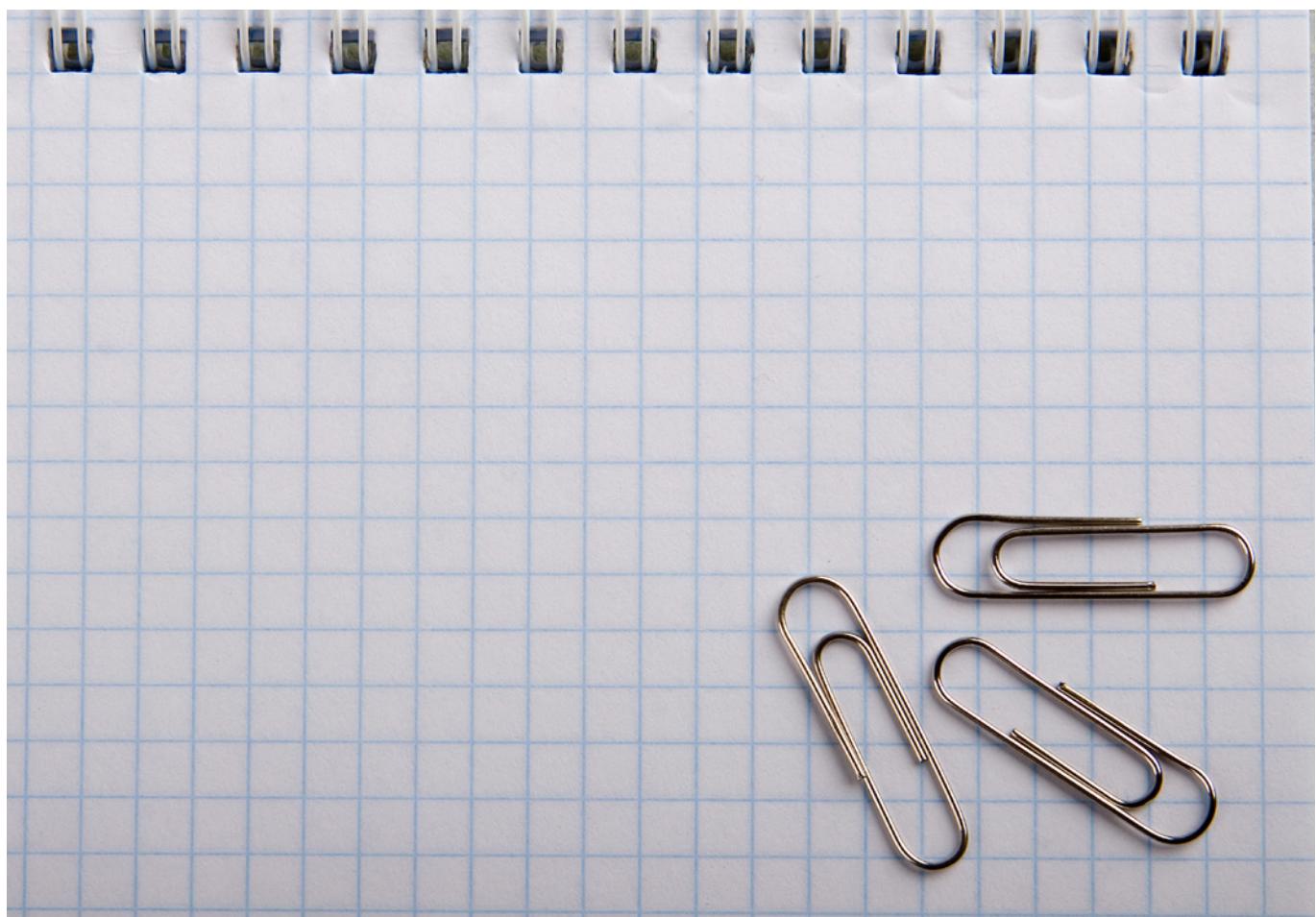
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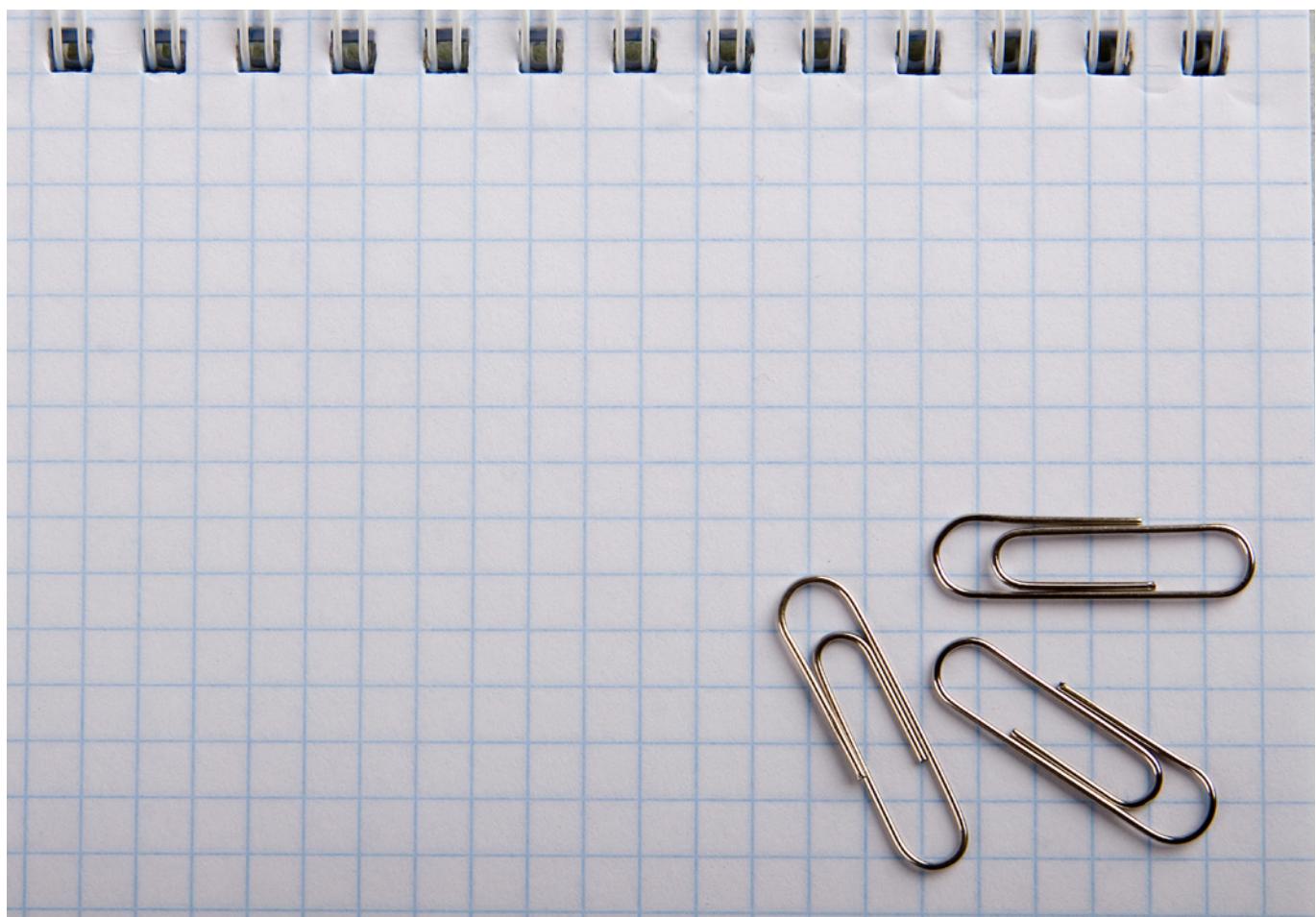
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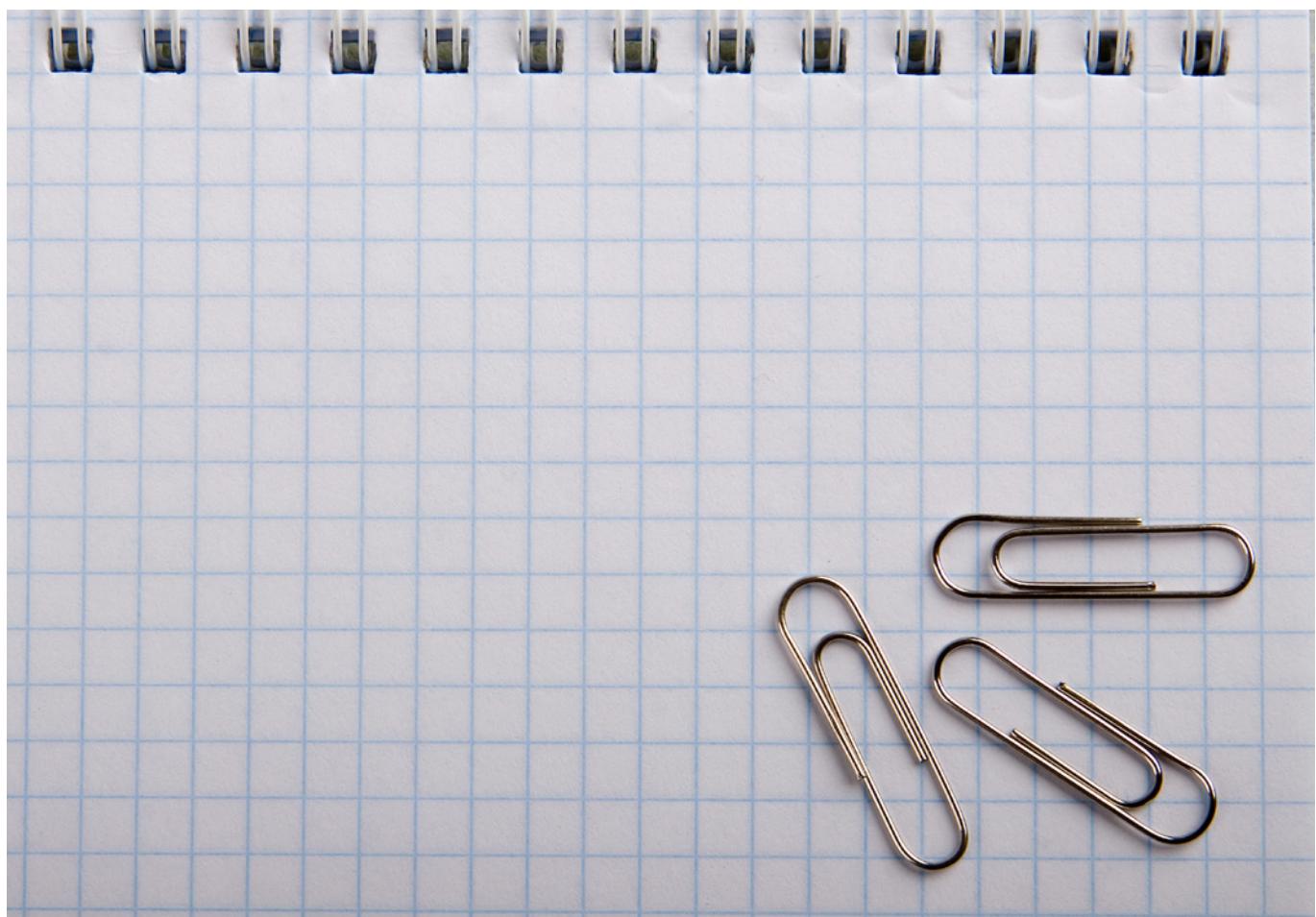
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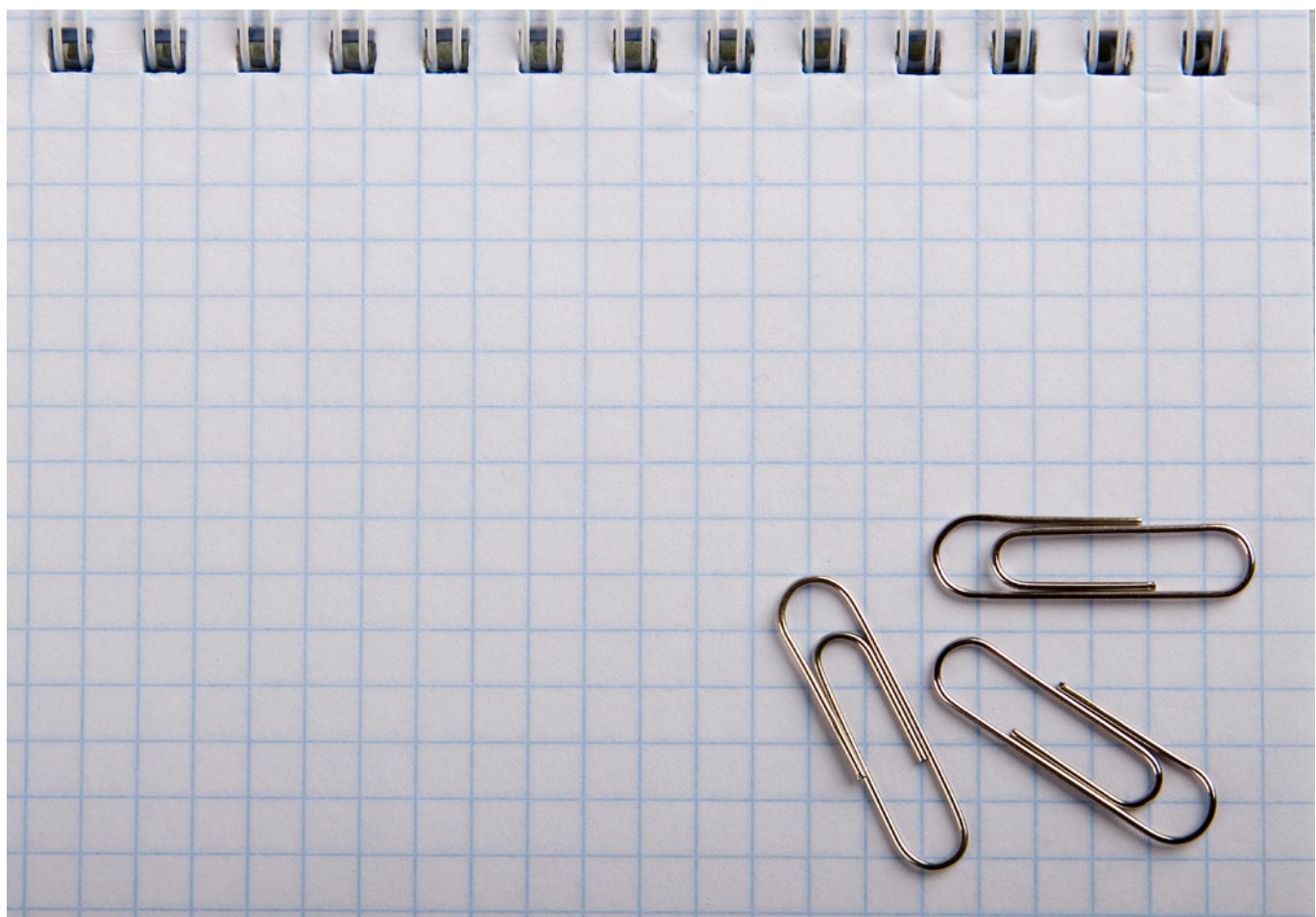
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Reflection

In the space below please tell us about your experiences when undertaking the award. You might want to write about

- What you learnt overall
- What was the most interesting thing you did and why
- What you might do differently because of this experience

Words and Terms

During the award you may come across a number of words and terms that you are not familiar with. Please use this page to store them and write down their definitions.

This will help you understand some complicated political language and council processes. If you need help with any terms, please ask your councillor.

Word/ Term	Definition

Equal Opportunities Monitoring Form

British Youth Council



How old are you?

Female

Male

Prefer not to say

What is your ethnic background?

Asian or Asian British

Indian	<input type="checkbox"/>	Black Caribbean & White	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>	Black African & White	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Asian & White	<input type="checkbox"/>
Other Asian background	<input type="checkbox"/>	Other Dual Heritage background	<input type="checkbox"/>

Dual Heritage

Roma and Travellers

Roma	<input type="checkbox"/>
Irish Traveller	<input type="checkbox"/>
New Age Traveller	<input type="checkbox"/>
Other Traveller	<input type="checkbox"/>

Black or Black British

White

Other ethnic group

Caribbean	<input type="checkbox"/>	White British	<input type="checkbox"/>
African	<input type="checkbox"/>	White Irish	<input type="checkbox"/>
Other Black background	<input type="checkbox"/>	Other White background	<input type="checkbox"/>

Arab or Middle Eastern descent

Other

Arab	<input type="checkbox"/>	Kurdish	<input type="checkbox"/>	Iraqi	<input type="checkbox"/>	North African	<input type="checkbox"/>
Any other Middle Eastern background				<input type="checkbox"/>	Prefer not to say <input type="checkbox"/>		

Which part of the UK do you live in?

England Northern Ireland Scotland Wales

What is your sexual orientation?

Heterosexual/Straight	<input type="checkbox"/>	Gay Woman/Lesbian	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>
Bisexual	<input type="checkbox"/>	Gay Man	<input type="checkbox"/>	Other	<input type="checkbox"/>

Do you consider yourself to be disabled? YES NO (if yes, please tick all that apply)

Learning difficulty/disability	<input type="checkbox"/>	Long term or life-limiting illness	<input type="checkbox"/>	Sensory	<input type="checkbox"/>
Multiple disabilities	<input type="checkbox"/>	Mental health issues	<input type="checkbox"/>	Physical	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>				

Employment, Education, Training Status (please tick all that apply)

Employed	<input type="checkbox"/>	In education / learning	<input type="checkbox"/>	Self-employed	<input type="checkbox"/>
Not employed	<input type="checkbox"/>	In training	<input type="checkbox"/>	Other	<input type="checkbox"/>
Prefer not to say	<input type="checkbox"/>				

What is the highest qualification you have achieved to date?

No Qualification

<input type="checkbox"/>					
Below level 2 (Level 2 is 5 GCSEs at grade A*- C, including Maths & English /Scottish Standard Grade)	<input type="checkbox"/>				
Above Level 2 (Level 2 is 5 GCSEs at grade A*- C, including Maths & English /Scottish Standard Grade)	<input type="checkbox"/>				
AS Level/					
Scottish Advanced Higher	<input type="checkbox"/>	AS Level/Scottish Higher	<input type="checkbox"/>	Undergraduate degree	<input type="checkbox"/>
Post-graduate degree	<input type="checkbox"/>	Other	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>

Do you consider yourself to belong to any of these other groups?

Offender/Ex-offender	<input type="checkbox"/>	In or leaving care	<input type="checkbox"/>	Refugee or Asylum seeker	<input type="checkbox"/>
Low income	<input type="checkbox"/>	At risk of exclusion	<input type="checkbox"/>	Lone parent	<input type="checkbox"/>
Homeless	<input type="checkbox"/>	Young carer	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>
Victim of bullying	<input type="checkbox"/>	Excluded/suspended from school	<input type="checkbox"/>	In temporary accommodation	<input type="checkbox"/>

Do you face challenges due to: (please tick all that apply)

Problems with numbers/maths	<input type="checkbox"/>	Problems with reading/writing	<input type="checkbox"/>	Alcohol issues	<input type="checkbox"/>
Mental Health issues	<input type="checkbox"/>	Workless household	<input type="checkbox"/>	Drug issues	<input type="checkbox"/>
		Living in a isolated rural area	<input type="checkbox"/>	Other (please specify)	<input type="checkbox"/>
Problems in my relationships with my family/friends/partners			<input type="checkbox"/>		

Do you have a religious belief?

No religion	<input type="checkbox"/>	Christian (including Church of England, Catholic, Protestant and all other Christian denominations)	<input type="checkbox"/>				
Buddhist	<input type="checkbox"/>	Hindu	<input type="checkbox"/>	Jewish	<input type="checkbox"/>	Muslim	<input type="checkbox"/>
Sikh	<input type="checkbox"/>	Other	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>		

Religious Affiliation? (Northern Ireland ONLY)

You should tick the box that best represents how others would perceive your 'community background' regardless of whether or not you practice a particular religion

I am a member of the Protestant Community	<input type="checkbox"/>	I am a member of the Roman Catholic Community	<input type="checkbox"/>
I am a member of neither the Protestant nor Roman Catholic Community <input type="checkbox"/>			

What is your post code?

(We ask this in order to know type of area you come from)

<input type="text"/>

CONSENT (Under 18)

If you are under the age of 18, you will need a parent or guardian to sign this logbook before it can be submitted to the British Youth Council.

Name of participant

Please tick as appropriate:

- I agree for the young persons image, likeness or voice may be used by British Youth Council (or British Youth Council partners) for communications / marketing purpose through any media.
- I agree that the young person named above may be contacted by the British Youth Council, The Co-operative or its partners to take part in media work relating to the Youth Voice Award. (All communication will be administered through your main council contact outlined on page 3)

Name of Parent\Guardian

Signature of Parent\Guardian

Date

CONSENT FORM (candidates 18 and over)

Please complete the information below before submitting your log book to the British Youth Council.

Name of participant

Please tick as appropriate:

- I agree that my image, likeness or voice may be used by British Youth Council (or British Youth Council partners) for communications / marketing purpose through any media.
- I agree that I may be contacted by the British Youth Council, The Co-operative or its partners to take part in media work relating to the Youth Voice Award. (All communication will be administered through your main council contact outlined on page 3)

Signature

Date