



BRITISH YOUTH COUNCIL

BOARD OF TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2018

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LEGAL AND ADMINISTRATIVE INFORMATION

Trustees 2017-2018

Name	(date of appointment) (date of resignation)	
Anna Barker <i>(VC Participation and Development until September 2016; Chair from September 2016)</i>	September 2015	
Ife Grillo <i>(VC Campaigns and Communications until September 2016; VC Participation and Development from September 2016)</i>	September 2014	October 2017
Jake Pitt <i>(VC Campaigns and Communications)</i>	September 2016	October 2017
Luke Thornton <i>(VC Finance/Treasurer)</i>	September 2015	
Lewis Addlington-Lee	September 2016	
Abigail Ashmead	October 2017	
Robert Cashman	September 2015	
Amanda Chetwynd Cowieson	October 2017	
David Crone	September 2015	
Mariam Inayat Waseem	September 2014	
Larissa Kennedy	October 2017	
Francis Smith	October 2017	
Sarah Staples	September 2016	
Joseph Stockley	October 2017	
Lawrence Thompson	September 2016	

Senior Management

Jo Hobbs – Chief Executive
 Victoria Hayden Ward – Head of Fundraising
 (from September 2017)

Principal address

49 - 51 East Road
 London
 N1 6AH

Auditors

HW Fisher & Company
 Acre House
 11-15 William Road
 London NW1 3ER

Bankers

The Co-operative Bank plc
 P.O. Box 101
 1 Balloon Street
 Manchester M60 4EP

Registered Charity Number

1123224

Company Number

6226595

**TRUSTEES' REPORT
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1. Introduction

Founded in 1948 as the national youth council of the UK, The British Youth Council believes that young people have the power and the potential to take action and make positive social and political change for themselves and others.

1.1. Legal Status

The British Youth Council is a registered charity, no 1123224, and company limited by guarantee, no 6226595. Its governing document is a constitution of Memorandum and Articles updated in 2009 to comply with Company Law.

1.2. Our Vision

A world in which every young person is empowered to create social and political change.

1.3. Our Mission

As the national youth council of the UK, the British Youth Council brings young people together to find their voice and use it to improve the lives of young people. We work with others to amplify young people's voices to create an environment in which young people views are valued, sought and acted upon.

1.4. Our Values

Youth led – young people are active citizens and are always at the forefront of our work. As a youth-led charity, young people lead and shape our work through our governance structures. We support them to define their own action for change. We champion youth leadership across all sections of society, evidencing the benefits of engaging young people in decision making and delivery, and supporting that to happen.

Collaborative – we actively seek to collaborate with others to make positive change happen. We work with relevant partners to add value to our campaigns and activity, and to be more creative in our approach to making change happen with and for young people. We recognise the skills, knowledge and experience of young people, volunteers, staff and partners, and strive to achieve more by maximising the opportunities that collaboration provides.

Inclusive – we respect and value diversity and act in a way that includes all. We ensure that all our activities are inclusive, recognising the needs of young people across different communities, and bring young people and partners together to learn from each other.

2. Delivery against strategic objectives 2017-18

2016-17 was a period of significant transition for the British Youth Council and so the Board agreed a set of one-year priorities for the charity to focus on during 2017-18 whilst developing a new strategy for the charity.

2.1. Deliver core activities and have an effective organisational transition

UK Youth Parliament - We delivered the programme in partnership with UK Parliament Education and Engagement Service and the Department for Culture Media and Sport. We held conventions across the regions and nations, a Youth Voice Leadership Development event, the Annual Sitting, and a debate in the House of Commons. Regional development workers supported Local Authorities across England to develop their youth voice practice. The programme was also supported by our strategic delivery partners Youth Focus North West, the Yorkshire & Humber Regional Youth Work Unit, Children in Wales and the Scottish Youth Parliament.

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The 2017 Make Your Mark ballot reached 954,766 11-18 year olds across the UK. Based on the results of the ballot the five topics to be debated in the House of Commons Sitting were a curriculum for life, transport and work experience (devolved issues), and votes at 16 and LGBT+ rights (reserved issues).

"It was fun and exciting to organise the [Make Your Mark] vote in our area, and communicate with schools, bringing in new schools to take part for the first time, spending a day travelling to schools to collect the votes, working with my youth council to plan and act, and at the end, achieving a record result and large interest among young people in Reading."

Anonymous, Member of Youth Parliament 2017-18

Throughout the year Members of Youth Parliament campaigned on the issues of Curriculum for Life and Votes at 16, which had been voted for as the campaign topics at the House of Commons Sitting in 2016. The same two topics were voted in again in 2017. Campaign activity involved supporting the Private Members Bill in UK Parliament on lowering the voting age to 16 in November 2017, lobbying the Welsh Assembly on lowering the voting age, increasing the number of local councils who have passed motions in support of lowering the voting age to 16. On Curriculum for Life, Members of Youth Parliament met with their MPs to promote the need for a broader curriculum, ran sessions in their own schools, and submitted evidence to the consultation on compulsory Relationships and Sex Education. In January 2018 we developed new campaign development tools to aid young people in developing their local campaigns.

"If I had to give my favourite thing, it would be the impact I have been able to make. Thinking that I, in my small way, was able to do something positive in our community, and that I was maybe even able to change someone's life? For me, that's the best thing about the role of MYP"

Anonymous, Member of Youth Parliament 2017-18

Youth Select Committee – The 2017 inquiry focused on body image and young people. 74 submissions of written evidence were received from young people, civil society organisations, academics, the BBC, Twitter and three government departments. Two days of oral evidence sessions were held with academics, social media influencers, Facebook, body confidence experts and young people. The report with recommendations was launched in November 2017, supported by the Rt Hon Anne Milton MP, and a response was received from the Government Equalities Office in March 2018. In February 2018 the Science and Technology Select Committee in UK Parliament launched an inquiry into the Impact of social media and screen-use on young people's health, citing the Youth Select Committee report in the terms of reference.

NHS Youth Forum – During 2017 the NHS England Youth Forum identified Peer Support as an area that they wanted to focus on and started to develop posters and videos that will be launched during 2018/19. They also presented at the NHS health and social care innovation Expo on youth engagement in healthcare and promoting the resources created in previous years, as well as attending the Royal College of GPs annual conference. Three videos were launched during the year focusing on what the NHS Youth Forum does and young people's rights in healthcare. Work was also developed to support the 70th anniversary of the NHS, in particular around promoting youth social action within healthcare.

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"It's important that young people and their families are listened to and not pushed aside when it comes to their own health and the NHS Youth Forum strongly believes in this. So far, a highlight of my time on the Forum has been visiting an inner London hospital and delivering a speech to hospital staff, doctors and nurses in order to improve young people's healthcare experiences and developing relationships with London based hospital youth forums."

Liam 16, NHS Youth Forum member 2015 - 2017

International representation – elected representatives attended two Council of Members Meetings of the European Youth Forum and two coordination meetings with western European national youth councils. We worked with the European Youth Forum to develop a position paper on Brexit, which was adopted in April 2018, giving the European Youth Forum and national youth councils across Europe a position to lobby for engagement of young people in the Brexit process. We presented at the Estonian Youth Council's conference on votes at 16 and a conference on youth engagement in the Western Balkans. We were also represented at the Social Summit in Sweden and a UN Coordination meeting in Geneva.

Pegah Moulana, former UK Young Ambassador to European Youth Forum, was elected to the Advisory Council on Youth of the Council of Europe. This is a prestigious role, ensuring that the voice of UK young people is being heard in the Council of Europe, a crucial space for continued relations with Europe as the UK looks to exit the European Union.

In advance of the Commonwealth Summit that took place in the UK in April 2018, we worked with the Commonwealth Secretariat and the Cabinet Office to develop the Commonwealth Youth Forum programme and logistics. Leon Ward, former UK Young Ambassador to the Commonwealth Youth Forum, took on the co-chair of the youth taskforce, and we recruited seven other young people from the UK to sit on the taskforce. Leon and Pegah attended the Commonwealth Youth Ministers Meeting in Uganda, along with officials from the Cabinet Office, to engage with Ministers, young people and officials in advance of the 2018 event. We worked with partners and member organisations to recruit 50 youth delegates from across the UK who would attend the Commonwealth Youth Forum along with the two official delegates. Members of the delegation attended a meeting with Lord Ahmed in 10 Downing Street on Commonwealth day in March 2018.

"Through the forum, the action plans we've made in relation to policy asks will hopefully allow youth across the Commonwealth to access funding for entrepreneurial ideas, pushing the agenda surrounding equality, innovate the way plastics are disposed of and dealt with in the commonwealth, and strategies to increase cyber security."

Luke, 24, Commonwealth Youth Forum Taskforce

The latest cycle of the European Structured Dialogue got underway during 2017/18 with three UK Young Ambassadors attending a conference in Estonia to shape the consultation on the topic of "Youth in Europe: What's next?" The consultation took place between November 2017 and February 2018, consisting of an online survey and focus groups run by Structured Dialogue champions, reaching just under 2,000 young people across the UK. The results of the UK consultation were fed into the Europe-wide process and debated at a conference in Sofia in April 2018.

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APPG Youth Affairs – the British Youth Council supports the All Party Parliamentary Group on Youth Affairs in partnership with the YMCA. Due to the General Election in 2017 the APPG had to be reformed and we are delighted to have former Member of Youth Parliament Lloyd Russell Moyle MP as the Chair, and Gillian Keegan MP as the Vice-Chair. In February 2018 we held a meeting of the APPG to discuss sexual harassment in schools, a policy area that member organisation Girlguiding had proposed to Annual Council Meeting. The panel included a young member from Girlguiding and the Rt Hon Maria Miller MP, British Youth Council Honorary President and Chair of the Women and Equalities Select Committee.

Membership Engagement – Through the year we identified the need to reinvigorate our membership engagement. This involved reinstating the Member Meetings, so that all British Youth Council member organisations had the chance to come together informally to network and share good practice, as well as increasing opportunities for young people to feed into and shape the work of the national youth council. We also redeveloped our member communications to be clearer and more targeted to the needs of our member organisations.

We also introduced an exit survey for those member organisations that were not continuing in membership to help us understand why. For the majority of those who left the British Youth Council it was due to a reduction in funding locally for their work. We also conducted a membership survey which will feed into a new membership engagement plan for 2018-19 and beyond. At the end of the membership year there were 181 new and retained members.

Impact – It was identified that we needed to do more work on measuring, communicating and growing our impact and so this was a focus of activity during the year. This has been prioritised as a strand in the new British Youth Council strategy. Throughout the year we undertook a film project to capture the stories of the young people going through our programmes. The first films, focusing on the Youth Select Committee and the Youth Voice Leadership Development Programme, have now been launched and further films will follow throughout 2018-19. We completed an evaluation report of the NHS Youth Forum's first four years. The report is in the final stages of review with the NHS.

To better understand the impact of the UK Youth Parliament on the individual young people we introduced an end of year survey to capture their self reported changes, as well as who they had met with to affect change locally and nationally. Over the year:

- 61% of young people had met with their constituency MP at least once;
- 83% of young people had met with other decision makers, for example Director of Children's Services, Leader of the Council, Mayors, Police and Crime Commissioner;
- 98% felt that they had improved their communication skills;
- 94% felt that they had increased in confidence;
- 83% felt that they had improved their resilience and determination;
- 71% felt that they had increased their creativity;
- 92% felt that they had improved their relationship building and leadership;
- 83% felt that they had improved their planning and problem solving;
- 93% felt that they had increased their positive citizenship;

"I had never had to prepare for meetings before. Over the course of my term, I've had almost monthly meetings with adults including my MP and heads of local charities. I have learnt to prepare thoroughly for meetings, have an idea of what I want to happen in the meeting, make notes and act on actions, so I feel that now, I am a lot more confident going into meetings, and able to get the most out of them."

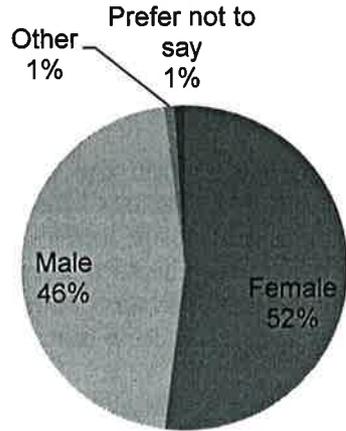
Anonymous, Member of Youth Parliament 2017-18

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Our Reach

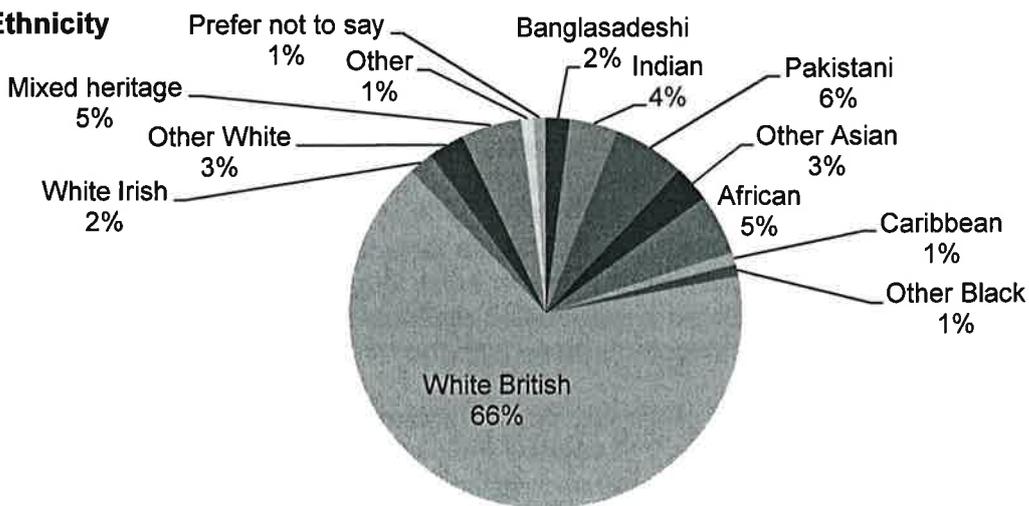
Diversity data was collected at every event throughout the year to help us monitor how well our work is reaching young people who are reflective of the communities across the UK.

Gender

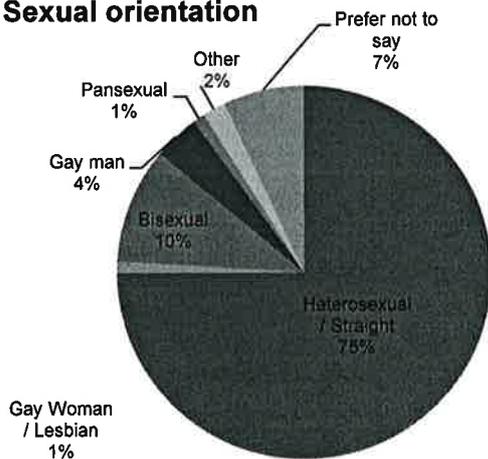


96% of respondents said that their gender was the same as assigned at birth.

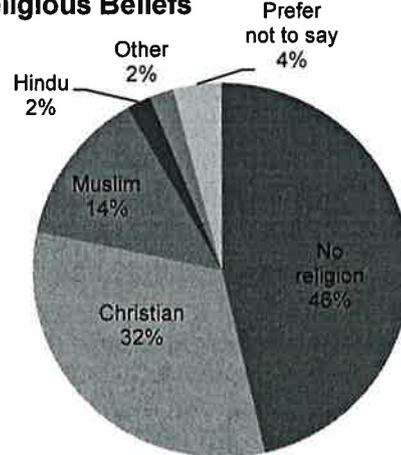
Ethnicity



Sexual orientation

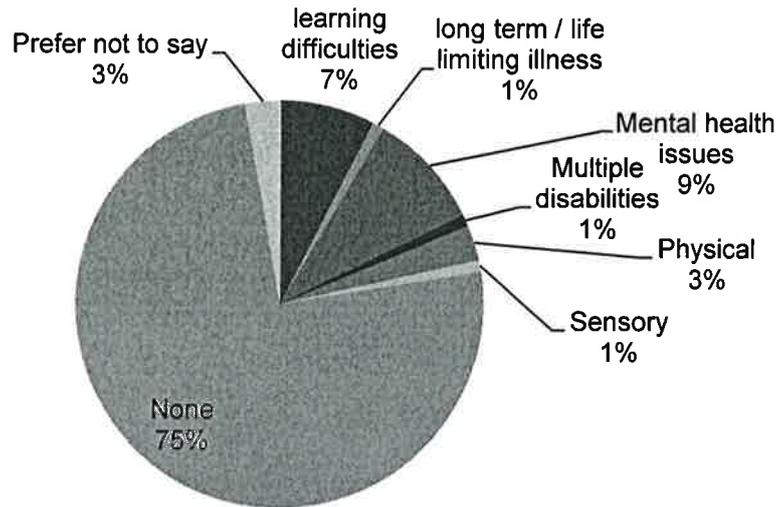


Religious Beliefs



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Disability



"I feel I can now understand other people's views better and I have come to understand the view points of people from different cultures to me in a way that I couldn't understand before."

Anonymous, Member of Youth Parliament 2017-18

2.2. Work to achieve financial stability

Improved financial management – Quarterly forecasting has been introduced and budget holders across the team have increased their understanding of financial management and budgeting and monitoring processes. During the year we recruited a full time Finance and Administration Officer who is working closely with our accountants to improve our systems and processes, for example debtor management.

In preparing the 2018/19 budget, budget holders undertook a thorough examination of their expenditure practice and had to justify their proposed budgets to the senior team. The structure of the budgets has been adjusted to give a clearer picture of activity cost, which will ensure continued improvement in the management of finances within the team.

The Trustee Board have also continued to develop their financial management and have been having more robust conversations about the finances of the charity in each Board meeting. The forecasting process has helped this practice, ensuring that the Board can give scrutiny and challenge based on how the team expected to perform against budget.

Diversifying income – The Board approved investment in a fundraising function as part of the 2017/18 budget in recognition of the need to diversify and increase funding. A Head of Fundraising was recruited and started half way through the financial year. Working with the Board and staff team, she developed a fundraising strategy which was approved by the Board alongside the 2018/19 Budget.

During the year we focused on developing our income streams:

- The Blagrove Trust awarded us three year unrestricted funding to enable us to continue empowering young people to find their voice and use it for positive change.
- We participated in the Big Give Christmas challenge and raised over £3,000, participated in two challenge events – a superhero and a Santa run - and increased regular donors by almost 400%.

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- We started to develop an offer for corporate supporters and received an unrestricted donation from the EY Foundation and a donation from the Royal College of Child and Paediatric Health to support the Make Your Mark ballot.
- We undertook consultancy to improve youth engagement in decision making with the Commonwealth Secretariat, Royal Horticultural Society and the Royal Botanical Gardens at Kew.
- We received Pro Bono support from the UK Parliament Education and Engagement Service for the Youth Select Committee and UK Youth Parliament House of Commons Sitting, That Lot social agency for the live social broadcast of the Make Your Mark result, and the Worshipful Company of Management Consultants in our approach to strategy development.

"I decided to take part in the Santa Run because I was excited to join a new and exciting way for the British Youth Council to raise funds. Reading the news, every day it becomes clearer why our work is so important, helping engage young people to influence decisions."

Luke, 24, British Youth Council Trustee

2.3. Ensure our governance, processes and structures are fit for purpose

Governance review – The Governance sub-group of the Board led a review of governance structures and processes, using the Charity Governance Code, alongside research with similar charities. Member organisations were invited to participate through the Annual Council Meeting, individual conversations and an online consultation. The new structure focuses on good governance, stripping out operational requirements from trustees' roles, and gives more scope for bringing in additional expertise to support the Board, who are all aged 16-25 when they start their term of office. The changes were recognised by the National Council for Voluntary Organisations (NCVO) when we were awarded the 2017 Winifred Tumim Memorial Prize for best practice in charity governance. The Chair of the Board, Anna Rose Barker, also received the Third Sector Charity Chair of the year award in recognition of her leadership of the charity through a period of significant change.

Improved HR processes – A new online HR system was introduced to improve the management of time off in lieu and to provide improved HR record management, in line with GDPR requirements, and HR reporting. The staff are live on the system and there has been an improvement in the management of and taking of TOIL and annual leave. All HR policies are now available to all staff via the HR system and are being reviewed by staff and trustees to ensure that they are meeting the needs of the charity.

The British Youth Council staff team is a small and highly dedicated team who are passionate about their work. When vacancies have arisen, roles have been reviewed and reshaped to better meet the needs of the charity today, helping us to ensure that we have better capacity in the areas where it is needed. We have also increased the use of office-based volunteers, including students on work placements as part of their studies, in areas such as communications, policy and campaigns. We have also created opportunities for Internships, paid at the real Living Wage, to increase capacity at times of need and create opportunities for young people to gain professional experience.

"I got to attend partner meetings with key funders, internal and external stakeholders, as well as expand my PR experience through the use of social media. The biggest benefit of this move was that I got to be in the office every day with a team of people who are dedicated, supportive and brilliant at what they do ... the support from the community of staff, trustees and young people we engage with made difficult tasks worthwhile and the successes were met with twice the celebration."

Jess, 24, International Intern

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Improved information and data management – Bringing in a full time Finance and Administration Officer has given the team more capacity to improve internal administrative processes, particularly around the receiving and storing of sensitive and personal data. Our data protection policies were reviewed by an external expert and work undertaken to update policies to be in line with GDPR. In developing individual giving, we brought in Donorfy as a CRM system to ensure that right from the start we were managing donor data in a compliant and secure manner. We took the decision to rebuild our supporter base and deleted our existing supporter mailing list, inviting them to subscribe to the new 'Friends of BYC' mailing list. We now have a smaller group of active supporters, and have a much higher open rate for our supporter mailings.

3. Supporters

3.1. Honorary Presidents:

The Annual Council meeting elects three Honorary Presidents, one from each of the largest parties represented in UK Parliament. At the start of the financial year these were Tasmina Ahmed-Sheikh MP (Scottish National Party); Wes Streeting MP (Labour) and Dr Sarah Wollaston MP (Conservative). After the General Election Tasmina Ahmed-Sheikh was not returned to her seat and so we held a vacancy for three months. At our Annual Council Meeting in September 2017, Dr Sarah Wollaston MP was replaced Rt Hon Maria Miller MP, Angela Crawley MP was elected, and Wes Streeting MP was re-elected.

3.2. Volunteers

Most of those taking part in our activities do so voluntarily in their spare time ranging from those voting, standing, and campaigning, to those volunteering in our office. The number of volunteers throughout the year is over 800:

- 12 UK Youth Parliament Procedure Group members (aged 17-19);
- c600 MYPs and those deputising;
- c15 Young Mayors;
- 11 Members of the Youth Select Committee panel;
- 7 UK Young Ambassadors including elected representatives to Europe and the Commonwealth;
- 8 UK representatives of the Commonwealth Youth Forum Taskforce;
- 13 Trustees also volunteer as Ambassadors and spokespeople;
- 7 office-based volunteers, supporting communications, policy and campaigns;
- Over 150 Make Your Mark volunteers.

4. Future Plans

In 2018 the British Youth Council celebrates its 70th anniversary. Recognising the fantastic history of the organisation, the trustees also wanted to set a clear direction for the charity, building on our reputation and achievements over the past 70 years. The work on strategy included a review and update of our vision, mission and values, which are detailed in Section 1 of this report. Member organisations, staff and trustees all engaged in the process of shaping our vision, mission and values, and setting the direction for the charity – Our Future, Our Vision.

Our Future, Our Vision

By 2021 the British Youth Council will empower more young people to find their voice and shape society for the better

Voice	Impact	Sustainable
<i>We will drive the voice of young people into the spotlight</i>	<i>We will understand and showcase meaningful change</i>	<i>We will be the youth voice charity of choice</i>
<ul style="list-style-type: none"> • Increase and diversify the young people and member organisations engaged in our charity; • Increase the visibility and recognition of youth voice; • Continue to invest in policy and campaigns work. 	<ul style="list-style-type: none"> • Our Theory of Change shapes our work and helps us to better understand our impact; • Measure, communicate and increase the impact of our work; • Focus on the programmes and services that are most beneficial to young people and society. 	<ul style="list-style-type: none"> • Diversify our income streams; • Raise our profile with funders, supporters and stakeholders; • Ensure our internal processes are aligned to our vision, mission and values.

In 2018-19 we will be particularly focusing on the following activities in helping us to achieve our strategy:

- Celebrating the 70th anniversary of the British Youth Council, through engaging with alumni and supporters and telling the story of the charity;
- Supporting the delivery of the Commonwealth Youth Forum, ensuring wide ranging engagement from young people across the UK;
- Bringing the fundraising strategy to life and developing a culture of fundraising across the team;
- Embedding the governance changes to ensure continued improvements in our practice;
- Delivering the impact film project and developing a theory of change for each programme;
- Developing and implementing a member engagement plan;
- Increasing the opportunities to represent the views of young people to key decision makers.

5. Governance

5.1. Charitable Objects

The objects of the charity are "to advance the spiritual, educational and physical welfare of young people in any manner which is now, or may be hereinafter deemed by law to be charitable, including maintaining contact with similar bodies working in the same field overseas." We do this through:

- Providing a voice for young people;
- Promoting equality for young people;
- Helping young people be more involved in decisions that affect their lives;
- Advancing young people's participation in society and civil life.

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This produces a public benefit through the empowering, educating and supporting of young people to play an active role in society, both directly or through the improvement to public services, locally and nationally, as a result of their increased scrutiny of, or participation in, local and national democracy and services.

5.2. The Governance and Management Structure

There are 13 trustee/directors, aged between 16 and 25 at the date of election or appointment. As part of the governance review two Officer posts - Vice Chair Participation and Development and Vice Chair Communications and Campaigns - were removed as their focus was too operational. The Vice Chair Finance was renamed the Treasurer. The offices of Chair and Treasurer are now elected biennially, on alternate years to ensure consistency of leadership within the Board. These changes were implemented from October 2017.

The Board is currently transitioning to a model where six ordinary trustees will be elected by the membership and six will be appointed by the Board. Elections take place at the Annual Council Meeting by delegates from British Youth Council member organisations. Prospective candidates are required to submit applications and take part in interview with a sub-group of the People Committee to ensure a pool of suitable candidates for elections. Appointed trustees are recruited on a skills-based approach, identifying the key areas of skills and experience that the Board would like to improve. They are interviewed by a sub-group of the People Committee, and appointed by the Board.

All trustees attend a two-day training and induction programme. This covers roles and responsibilities of trustees and financial stewardship as well as an induction to the British Youth Council's strategic plan and operational procedures. The Board are all encouraged to continue their learning outside of the Board, accessing online learning for trustees, and through membership of the relevant membership bodies for the Officers.

The organisation is managed by a Chief Executive. Operational decisions are made by a senior staff team within agreed strategic objectives set by the Board. The Team consists of the Chief Executive Officer and Head of Fundraising, supported by two Youth Voice Managers (National and Regional Delivery) and two senior officers (campaigns and international).

Governance sub groups: The Board delegates tasks to three committees. These are:

- Finance Committee - the aim of the group is to develop financial strategy, monitor financial performance, fundraising strategy, and to consider any other finance issues on behalf of the Board. Prior to the governance changes, this committee was called the Financial Strategy Group.
- People Committee – responsible for developing and reviewing the charity's policies relating to human resources, recruitment, and volunteer management, managing the process of trustee recruitment, selection and development, and the recruitment and appraisal of the Chief Executive.
- Risk Committee – responsible for developing and reviewing of the charity's strategic risk register, policies relating to risk management, business continuity, information compliance, serious incident reporting and safeguarding.

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The following groups were in operation until the governance changes were implemented. They were disbanded in October 2017.

- The Policy Response Group – responsible for determining issues of policy between general meetings.
- The Search Group – responsible for managing the recruitment process for trustees/directors. Duties transferred to the People Committee.
- Governance sub-group – tasked with reviewing our approach to governance in line with the Code of Good Governance.

5.3. How our activities deliver public benefit

The British Youth Council's work benefits the following public groups:

- all young people aged 25 and under, who take part in our activities, or are impacted by them;
- our member organisations including national and local youth organisations which are predominately youth-led or influenced;
- charitable, third and public sector organisations who work with young people;
- a network of local youth councils/vehicles based in local authorities;
- local and national Government where the views of young people are shared in developing and improving public policy and services.

We benefit young people directly in the provision of education and skills training through our programme of activities, representation opportunities and volunteering. We work to benefit young people in general through the promotion of intercultural dialogue, representation and volunteering opportunities overseas.

The trustees have considered this matter and concluded:

- That the aims of the organisation continue to be charitable;
- That the aims and the work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
- That the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay;
- That there is no detriment or harm arising from the aims or activities.

5.4. Risk Management

Risks are identified on an ongoing basis and trustees take advice from senior staff in this process. A risk register is kept and updated and controls are established to minimise the identified risks. The risk register is reviewed by the Board at least annually.

Key elements in place which assist in minimising risk are:

- Policies and procedures for safeguarding and health and safety;
- Delegated authority;
- Financial control procedures;
- A committee to oversee risk management.

Having examined the major risks to which the charity is exposed, the trustees are satisfied that the charity's procedures and controls adequately minimise the risks identified. These are grouped into three categories - High, Medium and Low. There were two in the High category, and the following measures were approved to address them.

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- Adverse drop in income for both short (1-2 years) and long term (two plus years).
 - The adoption of a new organisational strategy and fundraising strategy;
 - Targeted and coordinated efforts to diversify income sources in order to reduce reliance on government and EU funding;
 - The appointment of a Head of Fundraising;
 - Introduction of a new budget structure to support effective financial management alongside increased financial responsibility across the team.

- Trustee body lacking in appropriate skills and/or commitment.
 - Improved induction and support throughout term of office;
 - Revised role description and selection process, including Board appraisal;
 - Introduction of 'board advisers' to ensure that experience can be drawn upon to make better informed decisions.

5.5. Setting pay

All salaries at the British Youth Council are linked to the NJC pay scale, which is a local government scale used extensively in the public and voluntary sector, which is a result of negotiations between trade unions and the Local Government Association. The Chief Executive's pay is set by the board of trustees. All jobs including that of the CEO are placed in a salary band. Salary progression is linked to length of service and each year staff move on to a higher salary step within their band provided that their performance is satisfactory.

6. Fundraising

The British Youth Council has begun a new approach to fundraising during 2017-18 with the hiring of a Head of Fundraising and the introduction of a fundraising strategy for the next three years. This strategy has a focus on sustainability by diversifying income through means traditionally undertaken by the British Youth Council as well as introducing new approaches including, but not limited to; individual fundraising, challenge event fundraising, corporate fundraising and trust and foundations fundraising. All fundraising at the British Youth Council is currently undertaken within the organisation, with the involvement and oversight of the Head of Fundraising.

The British Youth Council is a member of the Institute of Fundraising and therefore agrees to conduct all fundraising in line with the Code of Fundraising Practice. Throughout 2017-18 the British Youth Council complied fully with the Code of Fundraising Practice in its' approach to fundraising. The British Youth Council had a number of challenge event participants fundraise for the charity in this financial year. All fundraising took place via sponsorship platforms and all income was monitored and recorded by the charity. There were no complaints regarding the British Youth Council's approach to fundraising in 2017-18.

The British Youth Council ensures the protection of vulnerable people and other members of the general public from adverse behaviour by following the Code of Fundraising Practice. The British Youth Council does not use third party fundraising companies and only contacts those who have expressed an interest in supporting the charity. We provide opportunities at every interaction for potential supporters to no longer receive such contact. The British Youth Council does not buy lists of contact details, nor will the charity sell details of our donors to other organisations. The British Youth Council takes relationship development seriously when it comes to individual fundraising and this in turn means that we are able to identify case by case the potential for exploitation of vulnerable people. Appropriate action will always be taken to avoid any such exploitation now and into the future.

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7. Financial Review

The accounts have been prepared in accordance with the accounting policies set out in note 2 to the accounts and comply with the charity's Memorandum and Articles of Association, applicable law and the requirements of the Statement of Recommended Practice, and requirements of the Companies Act 2006.

The income for the year was £786,021 (£847,749 in 2016/17) of which £521,275 (£587,694 in 2016/17) was restricted income. The total expenditure for the year was £890,416 (£879,517 in 2016/17). The Board approved a deficit budget recognising both an investment being required for fundraising and the income received in the final quarter of 2016/17 for the two year European Structured Dialogue programme. We delivered a bigger deficit than budgeted. This is due to the underperformance of income generation, in particular the trusts and foundations target and corporate target, which were impacted by not bringing in fundraising resource during the first half of the year. With the improved forecasting, this was identified early during the year meaning that expenditure was closely managed and reduced against budget to minimise the impact of the reduced income.

8. Reserves Policy

The British Youth Council continues to recognise the need to diversify the funding base and raise unrestricted income. This is a long term strategy to ensure the financial security and stability of the organisation by being able to make a significant allocation towards its reserves from unrestricted income each year.

At 31st March 2018 the British Youth Council had reserves (excluding fixed assets) of £125,240 (£230,096 2016/17) and free reserves of £84,138 (£122,083 2016/17).

Our reserves policy is to hold enough money to cover closure - a minimum reserves target based on maintaining a minimum complement of staff and infrastructure for a period in the event of unpredicted cessation of committed income. This target is calculated to cover three months of running costs to cover overheads, staffing costs including redundancy, and project close down. On this basis the British Youth Council requires £225k for 2018/19.

Our current reserves position is below our target, and is currently just over one month's operating costs. The Board have been closely reviewing the financial position of the charity throughout the year, using the quarterly forecasts that have been put in place. In this way there is a more proactive management of the finances, including a focus on the working capital of the charity. The Board have also agreed a strategic priority of income generation, to ensure the sustainability of the charity into the future and are providing interim hands on support to the fundraising function.

A Head of Fundraising has been appointed, bringing significant experience in individual giving, an area identified by the Board with potential for significant growth which provides a base of stable and unrestricted income. Through the development of a fundraising strategy, the Board and staff team have examined the different sources of income and are focusing on broadening the funding mix that underpins the charity's activities, including a focus on trusts and foundations and corporate giving.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2018**

Alongside the fund development work, the governance review has improved the management of risk through the introduction of a risk committee. The Risk committee are now working closely with the Executive to review all controls and mitigations, as well as reporting and monitoring so that the Board can be more proactive in the management of the financial risk facing the charity. An improved approach to trustee recruitment has also meant that the Board has more individuals with experience and an understanding of charity finances. For 2018/19 the Board has agreed a small deficit, with the expectation that over the following five years the charity will deliver surpluses to rebuild the reserves position.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2018**

STATEMENT OF BOARD'S RESPONSIBILITIES

The trustees, who are also the directors of British Youth Council for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

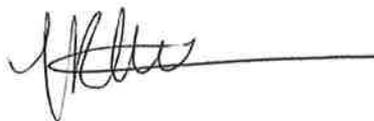
Disclosure of information to auditors

The Board confirm that so far as they are aware, there is no relevant audit information of which the charity's auditors are unaware. They have taken all the steps that they ought to have taken as a Board in order to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The trustees re-appointed HW Fisher & Company auditors of the charitable company in accordance with section 489 of the Companies Act 2006.

Approved by the Board on 14 July 2018 and signed on their behalf by:



Anna Barker (Chair)

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF BRITISH YOUTH COUNCIL

Opinion

We have audited the accounts of The British Youth Council (the 'charity') for the year ended 31 March 2018 which comprise the Statement of Financial Activities including Income & Expenditure, the Balance Sheet, the Statement of Cash Flows and notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF BRITISH YOUTH COUNCIL

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the company is not entitled to claim exemption from preparing a strategic report due to it being a member of an ineligible group.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF BRITISH YOUTH COUNCIL

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

H W Fisher & Company

Julian Challis (Senior Statutory Auditor)

for and on behalf of H W Fisher & Company
Chartered Accountants
Statutory Auditor
Acre House
11-15 William Road
London
NW1 3ER

8/7/2018

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure account)
FOR THE YEAR ENDED 31ST MARCH 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
INCOME					
Donations	3	61,707	-	61,707	6,655
Income from charitable activities					
	3				
Programmes & training		123,508	445,678	569,186	529,071
Policy & communications		7,421	23,032	30,453	108,000
International activities		-	52,565	52,565	106,146
Other trading activities					
	3				
Membership		71,590	-	71,590	71,465
Other		520	-	520	25,982
Income from investments		-	-	-	430
Total income		264,746	521,275	786,021	847,749
EXPENDITURE					
Expenditure on charitable activities					
	4				
Programmes & training		72,100	569,195	641,295	583,022
Policy & communications		62,062	21,850	83,912	202,482
International activities		86,700	18,686	105,386	66,296
Costs of raising funds		59,823	-	59,823	27,717
Total expenditure		280,685	609,731	890,416	879,517
Net expenditure		(15,939)	(88,456)	(104,395)	(31,768)
Transfer between funds		(21,545)	21,545	-	-
Net movement in funds		(37,484)	(66,911)	(104,395)	(31,768)
Fund balances brought forward		122,945	108,013	230,958	262,726
Fund balances carried forward		85,461	41,102	126,563	230,958

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

BALANCE SHEET AT 31ST MARCH 2018

	Notes	2018 £	2018 £	2017 £	2017 £
Fixed Assets					
Tangible fixed assets	7		1,323		862
Current assets					
Debtors	8	203,914		240,359	
Cash at bank and in hand		165,613		226,113	
			369,527		466,472
Creditors: amounts falling due within one year	9		(244,287)		(236,376)
Net assets			126,563		230,958
Represented by:					
Restricted funds	12		41,102		108,013
Unrestricted funds:	12				
Fixed Asset Fund		1,323		862	
General fund	12	84,138		122,083	
			85,461		122,945
			126,563		230,958

The accounts were approved by the Board on:



Anna Barker (Chair)



Luke Thornton (Treasurer)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST MARCH 2018

	2018	2018	2017	2017
	£	£	£	£
Cash flows from operating activities:				
Net expenditure for the year	(104,395)		(31,768)	
Adjustments for:				
Depreciation	903		821	
Interest	-		(430)	
Decrease/(increase) in debtors	36,445		(16,298)	
Increase/(Decrease) in creditors	7,911		56,129	
Net cash generated by/(used in) operating activities	(59,136)		8,454	
Cash flows from investing activities:				
Interest	-		430	
Acquisition of fixed assets	(1,364)		-	
Net cash provided by investing activities	(1,364)		430	
Change in cash and cash equivalents in the year	(60,500)		8,884	
Cash and cash equivalents at the beginning of the year	226,113		217,229	
Cash and cash equivalents at the end of the year	165,613		226,113	

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018**

1 Charity information

The British Youth Council is a private limited company (registered number 6226595) which is incorporated and domiciled in the UK. The address of the registered office is 49-51 East Road, London, N1 6AH.

2 Accounting policies

The principal accounting policies adopted and critical areas of judgements are as follows:

2.1 Basis of preparation

The accounts have been prepared in accordance with the Charities SORP (FRS 102) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

The British Youth Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the accounting policies notes.

2.2 Preparation of the accounts on a going concern basis

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charities forecasts and projections and have taken account of pressures on donation and investment income. After making enquiries the trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

2.3 Functional currency

The functional currency of the British Youth Council is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates. The financial statements are also presented in pounds sterling.

2.4 Income

Donations and gifts are included in full in the Statement of Financial Activities when received.

Membership contributions, training and consultancy income is included as they are receivable, except where they relate to future periods, in which case they are deferred.

Grants, including those for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year when they are receivable.

2.5 Expenditure

Expenditure is recognised in the period in which it is incurred.

Fundraising and publicity costs comprise the costs actually incurred in producing materials for promotional and fundraising purposes.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018**

Charitable expenditure comprises the costs actually incurred in delivering charitable activities.

Costs are allocated to each activity where the cost relates directly to the activity. Central Functions costs are apportioned to activities on a basis explained in Note 4 below. In common with many small organisations, most of the Central Functions costs are covered by grant agreements which also provide for charitable activity; however for the purpose of reporting these costs have been separated and apportioned.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

- Computer equipment 5 years
- Office equipment 5 years

Assets costing £500 or more are capitalised.

2.7 Financial Instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102. See notes 8 and 9 for the debtor and creditor notes.

2.8 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.9 Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the cash flow statement, cash and cash equivalents consist of cash and cash equivalents as defined above.

2.10 Creditors

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method. Deferred income represents membership contributions, training and consultancy where it relate to future periods.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018**

2.11 Leasing and hire purchase commitments

Rental payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged in the Statement of Financial Activities in the period in which they fall due.

2.12 Pensions

Contributions to defined contribution pension schemes are charged to the Statement of Financial Activities in the period in which they are due.

2.13 Accumulated Funds

Restricted funds are to be used for specific purposes laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of Central Function costs, often specified in the fund criteria.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purposes and are available as general funds.

Designated funds are unrestricted funds earmarked by the Board for particular purposes and include capacity building for alternative income generation and sustainability; as well as one off expenditure for recruitment and transition arrangements for a new Chief Executive; and a fund representing the value of Fixed Assets.

2.14 Taxation

Income received by the charity is exempt from Corporation Tax under s505 of the Income & Corporation Taxes Act 1988. The charity is not registered for VAT. VAT incurred on transactions is charged to the relevant cost.

**NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2018**
3 Income

	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Membership	71,590	-	71,590	71,465
Donations	61,707	-	61,707	6,655
Other	520	-	520	25,982
Interest receivable	-	-	-	430
Income from charitable activities				
Public Health England East Midlands	-	4,400	4,400	-
Public Health England	-	3,000	3,000	30,000
NHS England – Youth Forum	-	53,964	53,964	59,800
Awards for All England	-	9,750	9,750	-
Awards for All Wales	-	5,000	5,000	5,000
DCMS Youth Voice	-	227,767	227,767	250,000
Cabinet Office CYF 2018	-	19,824	19,824	-
Cabinet Office Voter Registration	-	-	-	50,000
UK Parliament Education and Engagement Service	-	42,500	42,500	53,000
Paul Hamlyn Foundation	-	30,000	30,000	30,000
Erasmus+ Youth Voice to Parliament	-	5,557	5,557	17,117
Erasmus+ Young Leaders: DDD	-	38,613	38,613	-
Erasmus+ Mandate to Action	-	26,968	26,968	-
Erasmus+ The Big Debate	-	37,877	37,877	-
Erasmus+ Dialogue with Decision Makers	-	-	-	(9,894)
Erasmus+ Dialogue to Action	-	-	-	(3,217)
Erasmus+ Elected & Effective	-	(159)	(159)	11,000
Erasmus+ UK Young Ambassadors	-	(10,617)	(10,617)	-
Erasmus+ Youth Worker Conference	-	13,699	13,699	-
Eurodesk UK	-	5,231	5,231	-
Youth in Action Structured Dialogue 2014/15	-	-	-	(6,386)
EACEA National Working Group 2016	-	-	-	114
EACEA National Working Group 2017/18	-	7,901	7,901	101,160
Events	108,748	-	108,748	143,615
Training & consultancy	14,760	-	14,760	10,448
Reimbursement income	7,421	-	7,421	1,460
Total income	264,746	521,275	786,021	847,749

**NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2018**
4 Analysis of expenditure

	Staff costs £	Other Direct costs £	Apportioned Support costs £	Total 2018 £	Total 2017 £
Cost of raising funds					
Fundraising and publicity	40,761	552	18,510	59,823	27,717
Charitable activities					
Programmes & training	184,766	294,915	161,614	641,295	583,022
Policy & communications	33,273	26,418	24,221	83,912	202,482
International activities	32,539	25,100	47,747	105,386	66,296
Total 2018	291,339	346,985	252,092	890,416	879,517
Total 2017	220,813	363,656	295,048	879,517	

Basis of apportionment

Central Functions costs are allocated to activities on the basis of staff time spent on each area.

	2018	2017
Programmes & training	64%	52%
Policy & communications	10%	38%
International activities	19%	8%
Fundraising & publicity	7%	2%

Analysis of central function costs for apportionment

	Total 2018 £	Total 2017 £
Staff costs	119,739	158,941
Travel & expenses	4,694	2,944
Premises	35,193	24,672
Office costs	77,365	90,488
Governance	15,101	18,003
	252,092	295,048

**NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2018**
4 Analysis of expenditure (continued).

The following costs are included in expenditure:

	Total 2018	Total 2017
	£	£
Audit Fees	4,928	4,572
Depreciation	903	821

5 Trustees' expenses

None of the trustees (or any other person connected with them) received any remuneration in connection with their role as a trustee. No trustees received remuneration in connection with their role as an ambassador (2017: One trustee received £330). During the year 11 trustees (2017: 8) were reimbursed a total of £1,982 for travel and expenses (2017: £637). This sum includes reimbursement in connection with participation in British Youth Council activities as well as in their governance role.

6 Employees

The average number of employees based on headcount during the year was 14 (2017:14)

<i>Employment costs</i>	Total 2018	Total 2017
	£	£
Wages and salaries	375,961	326,473
Social security costs	32,286	27,416
Pension costs	2,625	3,115
Consultants and other staff costs	-	22,750
Total	<u>410,872</u>	<u>379,754</u>

One individual employee received remuneration of £60,000 - £70,000, with employer pension contributions £391 (2017: Due to a change in Chief Executive mid-way through the year no individual employee received remuneration of over £60,000).

The key management personnel of the charity comprised the trustees, the Chief Executive and the Head of Fundraising (a new post from September 2017). In the prior year this included the transition between the former and current Chief Executive including the costs of interim cover. The total employee benefits of the key management personnel of the charity were £93,273 (2017: £170,998).

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018**
7 Tangible fixed assets

	Computer Equipment	Office Equipment	Total
Cost	£	£	£
At 1 April 2017	43,129	6,044	49,173
Additions	1,364	-	1,364
Disposals	(18,577)	(4,878)	(23,455)
At 31 March 2018	<u>25,916</u>	<u>1,166</u>	<u>27,082</u>
Depreciation			
At 1 April 2017	42,267	6,044	48,311
Charge for the year	903	-	903
Disposals	(18,577)	(4,878)	(23,455)
At 31 March 2018	<u>24,593</u>	<u>1,166</u>	<u>25,759</u>
Net Book Value			
At 31 March 2018	<u>1,323</u>	<u>-</u>	<u>1,323</u>
At 1 April 2017	<u>862</u>	<u>-</u>	<u>862</u>

All the assets of the charity are used for charitable purposes.

8 Debtors

	2018	2017
	£	£
Grants receivable	18,850	82,014
Other debtors	121,949	93,813
Prepayments	62,415	63,032
Accrued income	700	1,500
	<u>203,914</u>	<u>240,359</u>

9 Creditors

	2018	2017
	£	£
Amounts falling due within one year:		
Taxes and social security costs	11,432	8,958
Trade Creditors	26,417	7,239
Other creditors	3,124	3,229
Accruals	23,730	11,728
Deferred income	179,584	205,222
	<u>244,287</u>	<u>236,376</u>
Deferred grant income		
Balance brought forward	205,222	128,991
Amount released to grant income	(205,222)	(128,991)
Amount deferred in the year	179,584	205,222

**NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2018**
10 Related Party Transactions

A payment of £7,000 was made in the previous year to Youth Focus North West, a charity with which the British Youth Council had a trustee in common. However there were no common trustees during the year ended 31 March 2018. There were no other related party transactions.

11 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2018 are represented by:			
Tangible fixed assets	1,323	-	1,323
Current assets	223,856	145,671	369,527
Creditors: amounts due within one year	(139,718)	(104,569)	(244,287)
	<u>85,461</u>	<u>41,102</u>	<u>126,563</u>

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2017 are represented by:			
Tangible fixed assets	862	-	862
Current assets	263,447	203,025	466,472
Creditors: amounts due within one year	(141,364)	(95,012)	(236,376)
	<u>122,945</u>	<u>108,013</u>	<u>230,958</u>

NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2018

12 Movements in Funds

	1 April 2017	Income	Expenditure	Transfers	31 March 2018
	£	£	£	£	£
Public Health England East Midlands	-	4,400	(4,400)	-	-
Public Health England	12,467	3,000	(12,467)	-	3,000
NHS England - Youth Forum	6,223	53,964	(60,187)	-	-
Awards for All England	-	9,750	(9,750)	-	-
Awards for All Wales	-	5,000	(5,000)	-	-
DCMS Youth Voice	-	227,767	(227,767)	-	-
Cabinet Office CYF18	-	19,824	(18,657)	-	1,167
UK Parliament Education and Engagement Service	13,285	42,500	(55,285)	-	500
Paul Hamlyn Foundation	-	30,000	(30,000)	-	-
Participation Works	5,332	-	(1,512)	-	3,820
Erasmus+ Youth Voice to Parliament	-	5,557	(5,557)	-	-
Erasmus+ Young Leaders: DDD	-	38,613	(59,281)	20,668	-
Erasmus+ Mandate to Action	-	26,968	(26,968)	-	-
Erasmus+ The Big Debate	-	37,877	(37,877)	-	-
Erasmus+ 16 Elected & Effective	-	(159)	-	159	-
Erasmus+ UK Young Ambassadors	9,899	(10,617)	-	718	-
Erasmus+ Youth Worker Conference	-	13,699	(13,699)	-	-
Eurodesk UK	-	5,231	(5,231)	-	-
EACEA National Working Group 2017/18	60,807	7,901	(36,093)	-	32,615
TOTAL RESTRICTED	108,013	521,275	(609,731)	21,545	41,102
General	122,083	264,746	(279,782)	(22,909)	84,138
Fixed Asset Fund	862	-	(903)	1,364	1,323
TOTAL UNRESTRICTED	122,945	264,746	(280,685)	(21,545)	85,461
TOTAL	230,958	786,021	(890,416)	-	126,563

NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2018

12 Movements in Funds (continued)

Prior Year	1 April 2016	Income	Expenditure	Transfers	31 March 2017
	£	£	£	£	£
Public Health England (You're Welcome)	35,000	30,000	(52,533)	-	12,467
NHS England - Youth Forum	4,732	59,800	(58,309)	-	6,223
Awards For All Wales	-	5,000	(5,000)	-	-
DCMS Youth Voice	-	250,000	(250,000)	-	-
Cabinet Office Voter Registration	-	50,000	(50,000)	-	-
UK Parliament Education and Engagement Service	-	53,000	(39,715)	-	13,285
Paul Hamlyn Foundation	-	30,000	(30,000)	-	-
Participation Works	6,124	-	(792)	-	5,332
Erasmus+ Youth Voice to Parliament	-	17,117	(17,117)	-	-
Erasmus+ Dialogue with Decision Makers	5,566	(9,894)	-	4,328	-
Erasmus+ Elected & Effective	21,480	11,000	(32,480)	-	-
Erasmus+ UK Young Ambassadors	17,264	-	(7,365)	-	9,899
Erasmus+ Dialogue to Action	-	(3,217)	(190)	3,407	-
Youth in Action Structured Dialogue 2014/15	-	(6,386)	-	6,386	-
EACEA National Working Group 2016	-	114	(114)	-	-
EACEA National Working Group 2017/18	-	101,160	(40,353)	-	60,807
TOTAL RESTRICTED	90,166	587,694	(583,968)	14,121	108,013
General	130,877	260,055	(254,728)	(14,121)	122,083
Operational Development Fund	40,000	-	(40,000)	-	-
Fixed Asset Fund	1,683	-	(821)	-	862
TOTAL UNRESTRICTED	172,560	260,055	(295,549)	(14,121)	122,945
TOTAL	262,726	847,749	(879,517)	-	230,958

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018

12 Movements in Funds (continued)

Restricted funds

European funding - Is a mixed programme of works funded by European programmes, such as Youth In Action, Erasmus+ and the Education, Audiovisual and Culture Executive Agency (EACEA) of the European Union (via the British Council), supporting young people to play an active role in decision making, citizenship, and connecting young people and representatives within the UK and European programmes and policy development. For example the UK Young Ambassadors programme recruited representatives from Scotland, Northern Ireland, Wales and England to represent the nations to European forums through structured dialogue and consultation.

The EACEA National Working Group funding is a two year grant for the calendar years 2017-2018 to deliver the European Structured Dialogue on youth.

The Erasmus+ funding covers activity within the UK supporting activity within the Youth Voice programme and the broader work of the British Youth Council, including conventions to train young people to engage with decision makers, conferences where young people engage with decision makers, and activity within UK Parliament.

Youth Voice – This programme, funded via the Office for Civil Society (previously within the Cabinet Office and now within the Department for Culture, Media and Sport), included the UK Youth Parliament programme, plus support to other democratic structures, campaigning and support for youth representation. The work included a sitting of the UK Youth Parliament at Westminster (with support from the UK Parliament Education and Engagement Service), the Youth Select Committee, and priority campaigns. The funding complements matched funding from other sources which make up the whole Youth Voice initiative.

Awards for All – Big Lottery grants supported conventions and events in England and Wales including skills training– to complement the Youth Voice programme.

UK Parliament Education and Engagement Service – This grant is to support the delivery of the UK Youth Parliament House of Commons Sitting and the Youth Select Committee, including the reimbursement of travel and expenses for young people taking part in these activities, supporting the Youth Voice initiative.

Participation Works – a coalition whose budget was transferred to the British Youth Council for management during 2013/14 when the project ended, is dedicated to promoting youth participation through awareness and training. This residual balance of funding is used to maintain the website resources.

National Health Service (NHS) England Youth Forum – a programme of works centred around the recruitment training and engagement of a youth forum to work with health professionals in England.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018**

Cabinet Office Voter Registration – a grant from the Cabinet Office Democratic Engagement team to support voter registration for the European Union Referendum.

Cabinet Office CYF 2018 – a grant from the Cabinet Office to support the planning and delivery of the 2018 Commonwealth Youth Forum running alongside the Heads of Government meeting in 2018.

Paul Hamlyn Foundation – a grant contributing towards the salary of the Chief Executive Officer to enable the charity to focus on developing impact, fundraising strategy and the support of the youth sector.

Public Health England (You're Welcome) – a grant from Public Health England to enable the review of best practice standards for creating youth-friendly health care settings.

**NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31ST MARCH 2018**
13 Prior year comparatives**Statement of Financial Activities for the year ended 31st March 2017**

	Unrestricted Funds £	Restricted Funds £	Total 2017 £
INCOME			
Donations	6,655	-	6,655
Income from charitable activities			
Programmes & training	154,165	374,906	529,071
Policy & communications	-	108,000	108,000
International activities	1,358	104,788	106,146
Other trading activities			
Membership	71,465	-	71,465
Other	25,982	-	25,982
Income from investments	430	-	430
Total income	260,055	587,694	847,749
EXPENDITURE			
Expenditure on charitable activities			
Programmes & training	154,156	428,866	583,022
Policy & communications	97,031	105,451	202,482
International activities	16,645	49,651	66,296
Costs of raising funds	27,717	-	27,717
Total expenditure	295,549	583,968	879,517
Net income/(expenditure)	(35,494)	3,726	(31,768)
Transfer between funds	(14,121)	14,121	-
Net movement in funds	(49,615)	17,847	(31,768)
Fund balances brought forward	172,560	90,166	262,726
Fund balances carried forward	122,945	108,013	230,958

