

Minutes BYC Board 11th December 2010

Trustees Present: Chair Liam Preston (LP), Ian Adderley (IA), (MF), Josh Snape (JS), Tim Coates (TC), Leah Magoye (LM), Jack Rowley (JR), Ciaron Norris (CN); Dan Derricott (DD); Sam Hale (SH); Chris Neal (CN); Ben Mallon; (BM).

In attendance: James Cathcart (JC), CEO and Company Secretary

Apologies: Mark Flynn,

Action points Summary

Action	Who	When
Chair to present written reports to Board in future, and will update by email in between as relevant, including appeals for support/delegation – using Vice Chairs in particular.	LP CNo/JR	Not specified
CNe will write regular reports for Board and membership, on EYF including BYC briefing.	CNe	
MF to circulate Nigeria Commonwealth report	MF	Not specified
CEO to explore options with Cooperative Enterprise/Foundation	CEO	Not specified
CEO to circulate details fo downladed guides to Board		
LP to write to staff and members a new years message	LP	In new year
BYC to write to all ACM policy proposers to confirm their policies are part of our Manifesto	DC	ASAP
NUS motion on feminist education deferred for consultation and debate, including day workshop in February. Inform NUS	DC/LP	Report to next Board.
Survey of members views about direct action generally.	CEO/LP	When practical
IA to chair and initiate work of Governance review	IA/CEO	Asap and report to next Board.
JR Search group underway – meet with CEO and review papers	JR	Asap

1. Minutes October 2010

Corrections noted

2. Matters Arising

1. MF has spoken with TLF but paper still to be circulated (Action MF)
2. LP has met Erin Chair of Youth Bank (and Norman Leet CEO with JC). Optimistic of signing MOU. (CNo noted has work related relationship with Youthbank)

3. CEO met CEO of Young Advisors Gary Buxton and agreed principles of MOU.
4. Acknowledged male gender imbalance on Board (11:2) . Intend to acknowledge this in communication to members, raising wider issues of representation which can be addressed through:
 - a. Governance review
 - b. Search group process
 - c. Small/Autonomous Groups day in Feb 2011
5. Victoria Hitchcock appointed as new VC Finance (Treasurer)
6. YMN agreement signed and announced
7. LP to write to staff and members in New Year (message)

3. Chairs Report

1. Attended three party conference as Chair of fringe panels, raising the profile of BYC with parties.
2. Chaired DPM Youth Summit – successful in so far as underlining credibility and dialogue – resulting in commitment to another one.. Awaiting letter of reply to submissions from DPM.
3. Now planning follow up meetings with other Ministers – Tim Loughton (DFE) and Greg Clark (DCLG)
4. Attended European Youth Forum meetings – BBC+ small group of aligned countries in Luxemburg and following up at four day meeting with EYF full meeting.
5. Interviewed for Sky3 documentary on Big Society – March 2011.
6. Hosted parliamentary reception for politicians and alumni
7. Joined Search group to recruit Treasurer.
8. Attended and spoke at Kent Youth Council panel.
9. Attended FSG and Transition Group re budget planning.
10. Regular meeting CEO re staff and supervision support.

3.1 Open discussion on how Board would like Chair to communicate. Agreed email as appropriate with verbal update at Board meetings.

4. Trustee Reports

DD – attended reception and induction and lobbying his own students union and his MP: Votes at 16. Attended FSG. Attended media training and met Vtalents – writing them a follow up letter of thanks.

SH – attended Labour conference, and Westminster reception with his youth council (Staffs). Sits on PRG.

BM – currently in discussion with NI Assembly and a new youth assembly being set up there – which may divert Govt resources from NIYF.

IA – attended panel debate for Lib Dems conference, and youth governance event hosted by Leeds City Council, and spoke at Manchester event on governance, alongside Young Advisors.

JS – written case study and report for Trustees Week, attended national members meeting in October, member of DECC youth panel will produce Risk Report. Did presentation to Minister Charles Hendry at DECC. Attended parliamentary reception.

JR (VC): attended Conservative Party conference and PRG issues. Met Vtalents with CNo, to hear their end of module presentation. Want to meet them on regular basis. Will do presentation about Board to them. Attended Youth Summit. Transition Group meeting with Managers. Supporting tuition fees campaign. Lobbied MP. Spoke at CYPN event on “saving our youth services campaign”. Sitting on steering group of Holocaust Memorial Trust event in January on behalf of BYC.

Vice Chair CNo: attended Young Muslims Council award evening Westminster. Attended Transition Group. Also meet DC on membership, James S on vtalent programmes future. Vtalents. Unable to attend demos (e.g. tuition fees) because of employment status at Westminster outreach service.

TC - Treasurer recruitment process completed. Attended and worked on FSG and Transition Group. Met PM and liaison welcomed on Big Society report and DPM summit.

LM – (out of the country) Met President of Tripoli Youth Forum.

CNe – attended reception, march on tuition fees, attended national members meeting, attended DECC report launch, and European duties. (See next section)

5. European Youth Forum: See paper by CNe

1. Former BYC Trustee and Vice Chair Lloyd Russel-Moyle elected to EYF Board with the support of BYC. BYC is planning to host the next meeting of BBC+ in the UK. subject to funding bid.
2. Current BYC policy priority in Europe – Votes at 16, Helen D (staff) attends expert group.
3. CNe is working on a BYC Briefing to explain what EYF does, and what we do, so as to report back to the membership.

6. Office move

CNo asked Board to note and congratulate whole staff team for speedy smooth office move.

7. Treasurer Report

TC – introduced Monthly Management Report.

TC – has not only led Search Group but also Chaired FSG and monitored monthly management reports. Board thanks TC for acting as Treasurer.

8. CEO Report

8.1 Introduced written report and updated in staffing changes: CT will leave by Christmas as Communications Managers. This post will not be re-advertised but duties shared across team including return of KA to f/t working..

8.2 Exit strategy for shadowing scheme. Ministers have now formally agreed to close will include taking on temporary staff to work with both the sponsoring departments DFE and DCLG on to be agreed workplans. CEO reported that this was a timely opportunity to raise our profile to secure new (if available) funding.

8.3 Save our youth services: BYC submitted written evidence to Education select committee. (Copy to TC).

9. KPIs.

Paper discuss and noted progress. Action circulate details of what guides we produce.

10. Budget Options (confidential item)

Discuss papered and agreed to CEO recommendations for principles and draft alternative models. The FSG will meet again in February to consider feedback and latest income position before recommending a final budget to the Board. This (as previously indicated) is likely to contain options and contingencies.

11. Membership

1. We have explored setting up an exclusive area on website – but this would require more investment and members haven't asked for it.

2. Discussed issue of BYC's purpose in relation to its membership which had been raised by some members of staff team. It was noted that as a charity we now have to demonstrate a public benefit beyond our membership and cannot exclusively work for members only (which is more the function of a trade union or trade body, which is a different status of organisation than a charity).

3. The Board discussed and agreed the following based on our Arts Mems Vision and Mission.

“The current situation is that we as the BYC – or council of those in our membership - work towards a vision for all children and young people in society. In doing this we run a range of programmes to take us on that journey. Where possible we offer cheaper rates or better access to members, and only they determine our strategy, focus and campaigns, We consult all young people on views on issues – but only members get to make decisions on policy and elect

trustees. In recent years 'serving our membership' has become a priority in our strategy, but it's not the prime reason for our existence (ie we are not a union promoting members interests) to the exclusions of others. However we are interested in getting more members to join, to be a "stronger voice" and are reviewing, when resources allow, to increase the membership benefits to make this more attractive"

4. We will continue to explore where members benefits can continue to be developed, or exclusive opportunities offered – especially where members raise the issue or make suggestions,

12. Corporate relationships.

12.1 We are continuing to negotiate with the Cooperative Group to sponsor our Convention and Local Youth Network staff post.

12.2 We are also signed up to Pilot light (see previous minutes) which is pro bono charitable support from four Business Mentors meeting with CEPO and Chair every 6 weeks.

Leo Campbell; Partner of Mason Campbell

James Henderson; is an Investment Executive with EPIC Private Equity LLP

Karen Neffar; Head of Human Resources with Mizhuo International

Marc Wolman; Director of Strategic Planning, Serco Solutions

Action CEO to explore Cooperative Enterprise Group – Foundation for support and conversation about mutuals and other ways of working.

13 Policy Manifesto additions (paper)

PRG All recommendations agreed and these new proposals are now part of our Youth Manifesto.

- Action write – to proposers (LP)
- NUS motion – staff writing new gender version of motion, consult with members, with particular reference to proposers and amenders) for PRG.

14. Risk Strategy

1. BYC Risk Register will be reviewed in the new year.

2. CEO introduced this item in the light of a number of request that required response from PRG about what BYC thinks of recent demos, violence, protest methods – to discuss level of risk if BYC were to support them or not.

3. Need to distinguish between what BYC says as an org/charity from what individual young people feel as we have obligations under law. Many young people “believe that direct action – and breaking the law is a legitimate and effective form of protest” – discuss.

4. We agreed we must not suggest, condone or break the law and that we follow the line agreed by PRG in relation to student protests (previously circulated)

5. However we would like to test out the views of our membership (and young people generally (and our membership) through a survey Legitimate to find our views of young people on direct action - from the membership. (Action CEO).

15. Governance review – as passed in a motion at ACM

Commission of 7 – representing board, alumni and membership – reporting to the Board who would put forward a motion to ACM. We would seek to recruit people who brings some experience and /or expertise, 2,1 4. (Members broadly representative) That this can revert 2,2 3.

IA is to Chair this group with support from CNe, and report back to next board on progress . Need to be aware of any changes need to be inform EYF.

Search Group 2011

JR, (lead) BM, LM (CNo reserve)

Agree to have search group carry on as usual. If there are a large number of candidates (in terms of hustings and elections management) , then the Board needs to consider alternatives of the need should arise.

JR to meet CEO for introduction to process and timetable.

AOB

1/ Financial Education

(TC) Introduced the work of a new APPG on Financial Education of Young People. Aim to investigate ways yp are informed about financial decisions. TC recommend we join or attend to raise profile with many banks/corporates. TC to send request to JC

2.Board Papers Copy 7 for Board members (check CNo and MF, BM)

3. School Councils UK – a smaller group called School Voice run by former UKYP founder and staff member Kate Parish. Has met CEO. Student Voice as also still going (formerly ESSA)

4/ Europe - Request for Liam to continue as Europe rep. (agreed)

5/ Call for Trustee volunteers for BYC events in new year:

- a. Autonomous groups: In 23rd February conference London. Looking for VC to go along with trustee. Contact Darren, Victoria, Dan (LGBT); LM subject to availability; Josh, CNo/JR (subject to availability).
- b. JR going to Holocaust Mem day in York,
- c. Super February 1Weekend 18/19/20 Feb : Lots of topics – train the trainers, national members, LM, and JS, CNe, and DD, VH possibly.
- d. Youth services rally February – JS, TC, LP

All attendance subject to cost of budget and travel.

Date of next meetings – two days in March 2011.

12th – 13th March 2011

14th May 2011

16th July 2011